



CONFEDERATION OF AUTOSPORT CAR CLUBS
GENERAL COMPETITION REGULATIONS
EFFECTIVE MARCH 7, 2010

No express or implied warranties of safety or fitness for a particular purpose shall be intended or result from the publication or compliance with these or any other official regulations.

All rights reserved. This book may not be reproduced in any form or by any means without written permission from Confederation of Autosport Car Clubs. Portions of this book © ASN Canada FIA and/or Western Canada Motorsport Association, used by permission

1.	DEFINITIONS	1-1
2.	GENERAL	2-1
2.1	RACING AUTHORITY	2-1
2.2	ORGANISATION OF CACC EVENTS	2-1
2.3	CACC COMPETITION REGULATIONS.....	2-1
2.4	KNOWLEDGE OF REGULATIONS	2-1
2.5	PRECEDENCE OF REGULATIONS	2-3
2.6	LICENSING OF EVENT OFFICIALS	2-3
2.7	AUTHORITY OF CACC OFFICIALS	2-3
2.8	CALENDAR OF COMPETITIONS	2-3
2.9	PUBLICATIONS	2-3
3.	PARTICIPANTS.....	3-1
3.1	CONDUCT OF PARTICIPANTS	3-1
3.2	ALCOHOLIC BEVERAGES	3-1
3.3	NARCOTICS AND DRUGS	3-1
3.4	SUBMISSION TO TESTING.....	3-1
4.	COMPETITORS AND DRIVERS	4-1
4.1	LICENSING OF COMPETITORS AND DRIVERS	4-1
4.2	REFUSAL OF LICENCE.....	4-1
4.3	PERIOD OF VALIDITY OF LICENCE	4-1
4.4	VALIDITY OF LICENCE.....	4-1
4.5	PRODUCTION OF LICENSE.....	4-2
4.6	MEDICAL RESPONSIBILITY OF DRIVER	4-2
4.7	ASSUMED NAME	4-2
4.8	CHANGE OF DRIVER OR AUTOMOBILE	4-2
4.9	DRIVER REVIEW.....	4-2
5.	ORGANISATION OF COMPETITIONS.....	5-1
5.1	APPLICATION FOR AN ORGANISING PERMIT	5-1
5.2	CONDITIONS OF APPLICATION.....	5-1
5.3	INSURANCE REQUIREMENTS	5-4
5.4	POSTPONEMENT/CANCELLATION	5-4
5.5	CREDENTIALS FOR CACC OFFICIALS.....	5-4
5.6	NOTICE ON OFFICIAL DOCUMENTS.....	5-5
6.	EVENT SUPPLEMENTARY REGULATIONS.....	6-1
6.1	CONTENT OF EVENT SUPPLEMENTARY REGULATIONS	6-1
6.2	REQUIRED INDEMNIFICATION	6-2
6.3	FALSIFICATION OF ENTRY.....	6-3
6.4	EVENT SCHEDULE	6-3
7.	CONDUCT OF EVENTS.....	7-1
7.1	UNAUTHORISED PRACTICE	7-1
7.2	PRACTICE/TESTING BEFORE AN EVENT.....	7-1
7.3	TECHNICAL INSPECTION.....	7-1
8.	STEWARDS	8-1
8.1	STEWARDS	8-1
9.	OFFICIALS AND THEIR FUNCTIONS.....	9-1
9.1	EVENT OFFICIALS	9-1
9.2	CHIEF ORGANISER.	9-1
9.3	CLERK OF THE COURSE.....	9-1
9.4	CHIEF OF TIMING AND SCORING.	9-3
9.5	STARTER.....	9-4
9.6	SCRUTINEER	9-5
9.7	COURSE MARSHALS.....	9-5
9.8	COMPETITION OBSERVERS.....	9-5

9.9	JUDGES OF FACT	9-6
10.	FLAG SIGNALS	10-1
10.1	GREEN FLAG	10-1
10.2	RED FLAG AT START/FINISH AND AT ALL POSTS	10-1
10.3	BLACK AND WHITE CHEQUERED FLAG	10-1
10.4	BLACK FLAG	10-1
10.5	DIAGONAL BLACK AND WHITE FLAG WITH CAR NUMBER DISPLAYED	10-1
10.6	BLACK FLAG WITH AN ORANGE DISK WITH CAR NUMBER DISPLAYED	10-2
10.7	YELLOW FLAG	10-2
10.8	YELLOW FLAG WITH RED STRIPES	10-2
10.9	BLUE FLAG	10-2
10.10	WHITE FLAG	10-2
11.	PENALTIES	11-3
11.1	GENERAL	11-3
11.2	BREACH OF GCRS -	11-3
11.3	REPEATED VIOLATIONS	11-3
11.4	PENALTIES FOR PARTICIPATION IN UNAUTHORISED COMPETITION -	11-3
11.5	IMPOSITION OF PENALTIES -	11-4
11.6	SENTENCE OF REPRIMAND OR FINE -	11-4
11.7	TIME LIMIT FOR PAYMENT OF FINES -	11-4
11.8	ALLOCATION OF PROCEEDS FROM FINES -	11-4
11.9	PENALTY OF TIME -	11-5
11.10	DISTANCE PENALTY	11-5
11.11	PROBATION OF CACC COMPETITION PRIVILEGES -	11-5
11.12	SENTENCE OF EXCLUSION -	11-5
11.13	LOSS OF ACCRUED POINTS -	11-5
11.14	SENTENCE OF SUSPENSION	11-6
11.15	SENTENCE OF DISQUALIFICATION	11-6
11.16	STATEMENT OF REASONS FOR SUSPENSION OR DISQUALIFICATION -	11-7
11.17	SUSPENSION OR DISQUALIFICATION OF AUTOMOBILES	11-7
11.18	DISCIPLINARY ACTION	11-7
11.19	LOSS OF AWARD -	11-7
11.20	AMENDMENT OF PLACINGS AND AWARDS -	11-7
11.21	PUBLICATION OF PENALTY	11-7
11.22	REMISSION OF SENTENCE -	11-7
12.	INQUIRES	12-1
12.1	INQUIRIES	12-1
12.2	REPLIES TO INQUIRIES	12-1
13.	PROTESTS	13-1
13.1	THE RIGHT OF PROTEST	13-1
13.2	PROTEST FEES	13-2
13.3	SUBMISSION OF A PROTEST -	13-2
13.4	TIME LIMITS FOR PROTESTS	13-3
13.5	PROTEST MEETINGS	13-4
13.6	VIDEOTAPE EVIDENCE	13-5
13.7	PROTEST OF A RACE CAR	13-5
13.8	RE-RUN	13-6
13.9	DISTRIBUTION OF AWARDS	13-6
13.10	DISTRIBUTION OF PRIZES	13-7
13.11	JUDGEMENT FROM A PROTEST HEARING	13-7
13.12	PUBLICATION OF JUDGEMENTS	13-7
14.	APPEALS	14-1
14.1	REQUEST FOR AN APPEAL	14-1
14.2	GROUND FOR APPEAL REQUESTS	14-1
14.3	TIME LIMIT	14-1
14.4	EFFECT OF REQUESTING AN APPEAL	14-2
14.5	REQUIRED SUBMISSIONS	14-2

14.6	DECISION TO GRANT AN APPEAL.....	14-2
14.7	APPEAL PROCEEDINGS.....	14-3
14.8	PROVISION FOR EXPEDITED APPEAL	14-3
14.9	JURISDICTION OF APPEAL PROCEEDINGS.....	14-3
14.10	JUDGEMENT OF APPEAL PROCEEDINGS	14-4
14.11	JUDGEMENT IS FINAL.....	14-4
14.12	PUBLICATION OF JUDGEMENTS.....	14-4
14.13	CONDUCT AFTER JUDGEMENT	14-4
15.	INSURANCE REQUIREMENTS	15-1
15.1	INSURANCE REQUIREMENTS	15-1
15.2	ICE RACE EVENT INSURANCE EXCLUSIONS.....	15-1
16.	NOTES.....	16-1

1. **DEFINITIONS**

The following definitions shall apply to this Rulebook regardless of any other definitions or interpretations.

ASN – A national sporting authority for a country, duly appointed by the FIA

ASN Canada FIA Inc. - The National Sporting Authority for Canada of the International Automobile Federation.

AUTOMOBILE - A land vehicle propelled by its own means, running on at least four wheels not in a line, which must always be in contact with the ground and of which at least two must effect steering and at least two the propulsion.

AUTOCROSS - An event generally held in fields, on soft or hilly ground, or an abandoned gravel quarry. The terrain itself requires car handling skill on the part of the competitor.

AUTOSLALOM - An event generally held on a paved, flat surface wherein the course generally consists of straight sections and connecting turns and corners, generally resembling a miniaturized road course. The course design shall be such as to emphasize car handling skill and maneuverability rather than car performance. Usually the course is well enough defined so that memory is not required to remain on course. The course will not require the driver to stop and/or reverse between the start and finish box of a given run. **AUTOSLALOM** - An Autoslalom is a non-speed driving skill contest such as, but not limited to, autocrosses and slaloms. They are run on short courses that emphasize the driver's ability and the cars handling and agility. Racing licenses are not required, and hazards to spectators, participants and property do not exceed those encountered in normal, legal highway driving. **Interchangeable Terms** - For the purposes of this Rulebook, the terms autoslalom, autocross, solo event, event, and slalom shall mean the same.

CACC or CONFEDERATION OF AUTOSPORT CAR CLUBS - Confederation of Autosport Car Clubs is the designated sporting authority for automotive competitions in the province of British Columbia. Its duties and powers include, but are not limited to, assuring that automotive competitions are conducted in accordance to the provisions set out in this Rulebook. It shall be referred to hereinafter as CACC.

CACC EXECUTIVE - The CACC Executive is the group of four or more individuals responsible for the administration and overseeing of the conduct of events, and the enacting of policies as adopted by the membership of the CACC.

CACC AFFILIATE - Any motor sport club or corporation in British Columbia that is affiliated with the Confederation of Autosport Car Clubs

CLOSED EVENT - A competition confined solely to the members of the club organizing the competition and invited competitors.

CLUB - Any body recognized by CACC as a club.

COMPETITION - A contest in which an automobile takes part and which is of a competitive nature or is given a competitive nature by publication of results. A **sanctioned competition** is an event held under the General Competition Rules (GCR) of CACC as well as the applicable CACC regulations with an appropriate permit applied for from the CACC Executive.

COMPETITOR - A person whose entry is accepted for any event or who competes in any event, whether as an entrant or as a driver.

CONTROL LINE - The line by reference to which an automobile is timed or its performance in a competition is determined.

COURSE - The route to be followed by a competitor in a competition.

DISCIPLINE - All CACC competitions are categorized by type of activity or "discipline" (e.g. Race, Rally, Solo etc.)

DRIVER - A person nominated as the driver of an automobile in any competition.

DRIVING SKILL TEST - Generally, a level-ground contest of a car handling skill involving obstacles, forward and reverse maneuvers, cloverleaf turns, parking, and garaging exercises, with a time and penalty scoring system.

ENTRANT - A person or organization whose entry is accepted for any competition.

EVENT - A program of one or more competitions.

EVENT SUPPLEMENTARY REGULATIONS means regulations that are presented by the organizer of an event.

EVIDENCE means that which supports fact, logic or reason.

FACT means something that can be proven.

FIA - Fédération Internationale de l'automobile, the International Federation of National Automobile Clubs.

FINISHING LINE - The last control line on a course.

FISA - Fédération Internationale du Sport Automobile, the international automobile sport federation, appointed by the FIA, to deal with competition matters.

FINISHING LINE means the last control line on a marked race track. The finish line may also be the starting line. The timing control line may be an unmarked different line.

FISA means Federation Internationale du Sport Automobile.

FORCE MAJEURE means a situation whereby it is unreasonable to start or continue a competition or to fully apply a regulation (an act of God).

GENDER INTERPRETATION - In this Rulebook, except for the section(s) specifically referring to Ladies Class, any reference to the masculine shall include the feminine, and references to the singular shall include the plural.

ICE DICE - Generally, an event similar to a slalom, though held on snow or ice.

IMSA means the International Motor Sport Association.

ICSCC – means the International Conference of Sports Car Clubs

ISO means the International Organization for Standardization

LICENCE - A certificate of registration issued by CACC or an ASN to any person wishing to take part in competitions.

LICENSED COMPETITOR - A Licensed Competitor is a competitor who has applied for and received a CACC Competition Licence that is valid for the current competition year.

MARKED RACETRACK means that portion of a race track that is used by cars for racing and includes the paved surface, any curbing that exists and the pit lane. On some tracks the primary racing surface is indicated by painted lines.

ORGANIZER means a body authorized to organize an event by a permit obtained from the Confederation of Autosport Car Clubs (CACC).

ORGANIZING PERMIT - The documentary authority to organize and hold a competition granted solely by CACC.

NON-SPEED EVENT - An event in which speed is not the total determining factor, although timing of the vehicles is usually considered as in a driving skill test, concourse, slalom, autocross, sprint, etc.

OPEN EVENT - A competition in which participants comprise members of any recognized CACC motor sport club.

ORGANIZER(S) - A person or persons approved by CACC and authorized by promoters, clubs, or other groups to organize an event on their behalf. Where an organizer is appointed to act on

behalf of promoters, such organizer shall take the place of such promoters for the purposes of these GCRs and shall be deemed to be the agent of the promoters.

PARTICIPANT means any person or body involved at an event as an official, entrant, driver, crew or worker.

PENALTY means a punishment for breaching a rule or regulation.

PRIMARY SPONSOR - A Primary Sponsor is a sponsor who has contracted with the CACC to act as the main sponsor of the Event held on a given site on a given day. In doing so, this sponsor will be granted an uncontested sponsorship presence. Other sponsors and their vehicles are welcome on the event site but are prohibited from erecting any static displays or banners. Additionally, these other sponsors will be required to locate their pit areas in low profile areas within the site.

PROGRAM - A document prepared by the promoters and/or organizers of an event for the purpose of informing the participants and spectators about such a meeting.

PROMOTER means any person or body (other than an organizer) proposing to hold, or holding a series, event or competition.

RACE means an individual competition that is a part of a race meet.

RACE MEET means a number of individual competitions.

RACETRACK means the entire property upon which a marked racetrack is situated.

RACETRACK LICENCE means the licence for a racetrack issued by CACC, ASN and in some cases FIA.

RESTRICTED COMPETITION - An event which is confined to persons having some particular qualification.

SANCTIONED EVENT - Any event or competition authorized and approved by CACC and having the appropriate organizing permit.

SLALOM - Old terminology for an autoslalom.

SOLO EVENT - Solo Event is any event (where an event is considered to be an entire program of competitions) in which one automobile at a time is timed over a clearly defined course, with elapsed time and appropriate penalties for course deviations being the determining factor for awards. This shall not preclude the running of more than one car at a time, provided they are separated on course by adequate time and distance to eliminate any possibility of a passing situation.

SOLO I EVENT SCCA terminology for "SoloSprint"

SOLO II EVENT - SCCA terminology for "Autoslalom"

SPEED EVENT - An event in which vehicles run individually (even though two or more may be in motion simultaneously) and in which the relative performance of the competitors is assessed by timing them over a given distance.

SPRINT (TIME TRAIL) - A speed competition on a closed circuit with one car at a time running against the clock for fastest time.

STARTING LINE - The first control line on a course.

SUPPLEMENTARY REGULATIONS - Regulations drawn up by the organizers of a competition or competitions and approved by CACC with the object of laying down details of such competitions. These are supplementary to these GCRs and the regulations of CACC.

SCCA means the Sports Car Club of America.

SEASON means one calendar year.

STARTING LINE means the control line on a marked racetrack and represents the point at which a race first commences. This line may also be the finishing line. The timing control line may be an unmarked different line.

VEXATIOUS means: of little or no significance or importance, annoying or disturbing.

WCMA means the Western Canada Motorsport Association

WCMA AFFILIATED CLUB - Any motor sport club in Canada that is affiliated with the Western Canada Motorsport Association (WCMA).

2. GENERAL

2.1 Racing Authority

- A. These regulations are issued pursuant to the authority delegated to the Confederation of Autosport Car Clubs (CACC) by ASN Canada FIA Inc., the National Sporting Authority for Canada of the Federation Internationale de l'Automobile (FIA).
- B. CACC has drawn up these regulations referred to herein as "these regulations". These regulations are effective as of February 1, 2006 and as amended from time to time.
- C. CACC is the sole regulatory authority and shall render all decisions concerning these regulations; determine eligibility for participation in competitions; appoint officials; issue and withdraw licences; apply penalties for violation of these regulations; carry out all actions deemed in its judgement to be in the best interests of the conduct of motorsport.

2.2 Organisation of CACC Events

- A. A CACC sanctioned event may be organized by:
 - i. CACC
 - ii. A CACC affiliated club
 - iii. Other clubs, organizers or promoters approved by CACC.

2.3 CACC Competition Regulations

- A. The headings used in these regulations are not to be read into the regulations.
- B. CACC reserves the right to alter these regulations at any time.
- C. CACC bulletins become part of these regulations.
- D. Each organizer drafts event supplementary regulations, which are submitted to CACC for approval.
- E. These regulations have been prepared in English text, which shall prevail in terms of meaning and intent.

2.4 Knowledge of Regulations

- A. Every person, body, group of persons, etc., promoting a series; organizing a competition or event or taking part therein; or by and upon applying for an agreement, sanction or permit or licence of any kind from CACC; by and upon participation at a competition as an entrant, driver or otherwise shall by doing so be deemed to and recognize that:

- i. They have acquainted themselves with these regulations.
 - ii. They have submitted themselves without reservation to the consequences resulting from the application of these regulations.
 - iii. Have renounced, under pain of disqualification, the right to have recourse to any arbitrator or judicial tribunal not provided for in these regulations.
 - iv. Have agreed to exonerate and keep indemnified all bodies; sponsors and their agents, race track owners, race owners, race organisers and their officials and agents, CACC and its directors, officers, officials and its subsidiaries, agents and associate members, from and against all liability whatsoever to any such person or body or group of persons respectively in respect of, or in connection with any meeting, competition, or event held under these regulations, from whatever cause arising or alleged to arise and notwithstanding that the same may have been contributed to, or occasioned by, the negligence of the said bodies, their agents, officials, servants, or representatives.
 - v. In the case of entrants for, and drivers in, events, have agreed in the circumstances aforesaid in 2.4.iv to exonerate and keep indemnified all and any other competitors, their servants and agents, from and against any liability whatsoever, including direct liability, to such entrants or drivers in connection with the driving of cars or any other act, omission, or occurrence during the course of a competition or official practice.
 - vi. Have agreed as set out in regulations 2.4.iv and 2.4.v of this regulation with each and all the persons and bodies referred to in those regulations and so that each any of these persons or bodies shall be entitled to the benefit of such agreements.
- B. Every driver, entrant, official, promoter or other participant in a CACC sanctioned event, and every person who is issued a CACC licence agrees without reservation to conduct themselves in accordance with these regulations. If there is a disagreement or dispute regarding the meaning or application of these regulations, the interpretation and application by CACC officials at the track shall prevail. In order to promote the sport of auto racing, to achieve prompt finality in competition results, and in consideration of receiving numerous benefits available to them, all CACC members and licence holders expressly agree that determinations by CACC officials as to the applicability and interpretation of this code are non-litigable, and they covenant that they will not initiate or maintain litigation of any kind against CACC or anyone acting on behalf of CACC, to reverse, modify or obtain relief from such determination for no purpose other than a bad faith intent to harm the member or licence holder. If a member or licence holder initiates or maintains litigation in violation of this covenant, that member or licence holder agrees to reimburse CACC for the costs of such litigation, including legal fees.

2.5 Precedence of Regulations

- A. The precedence of regulations shall be as follows:
 - i. FIA regulations
 - ii. ASN Canada FIA Inc. regulations
 - iii. These regulations
 - iv. CACC competition regulations issued by the individual discipline committees
 - v. CACC bulletins
 - vi. Series regulations
 - vii. Event supplementary regulations
 - viii. Instructions from CACC officials

2.6 Licensing Of Event Officials

- A. Certain officials at a sanctioned racing event may, as a condition of the event permit, be required to be licensed as follows: Steward, Clerk of the Course, Deputy Clerk of the Course, Chief of Timing & Scoring, Starter, Chief Scrutineer, Chief Course Marshal, Chief Communicator, Chief Registrar and Pace Car Driver.

2.7 Authority of CACC Officials

- A. Only CACC appoints stewards and other officials as necessary.
- B. CACC stewards have complete authority for the enforcement of all applicable regulations as stipulated in Section 2.5.A.

2.8 Calendar of Competitions

- A. CACC shall publish an annual calendar of competitions.

2.9 Publications

- A. Publications made by promoters, sponsors and organisers, in connection with or resulting from CACC competitions shall be produced in accordance with the laws of the land, be in good taste and shall not be misleading or untruthful.
- B. Publications, under these regulations, means; radio and television productions and promotional videos; printed advertisements, brochures, booklets, forms, signs or displays.
- C. Publications shall include the logo of CACC and the wording "Sanctioned by CACC".

- D. Competitors who allow their names, photographs or likeness to be used in connection with misleading advertising may be referred to CACC for disciplinary action.
- E. Promoters and organizers shall co-operate in making available to CACC any photographs, film or videotapes of a competition for sporting administration purposes by CACC.

3. **PARTICIPANTS**

3.1 **Conduct of Participants**

- A. Participants in a CACC sanctioned competition shall conduct themselves according to the highest standards of behaviour and sportsmanship, particularly in relations with other competitors, officials, sponsors, and their products, and in a manner that shall not be prejudicial to the reputation of CACC, promoters, sponsors, organizers, or to motorsport in general. Failure to do so may result in penalties.
- B. Entrants and drivers are at all times responsible for the conduct of their crewmembers and guests. A violation of these regulations committed by an entrant, driver, crewmember or guest may be directly chargeable to the driver and result in penalties that may ultimately affect the outcome of a competition.

3.2 **Alcoholic Beverages**

- A. Participants at an event shall not consume alcoholic beverages during the event. Any action taken, or penalty applied by the steward in this regard is not subject to protest or appeal.

3.3 **Narcotics and Drugs**

- A. The use of any narcotic or illegal substances, as defined in law, or the improper use of legal substances, by any participant is prohibited. The steward may prohibit participation if it is suspected that any such substances have been consumed. Such action is not subject to protest or appeal.
- B. Any consumption of prescription medication taken while under the care of a physician or over the counter remedies must be reported to the event medical personnel.
- C. Pharmaceutical drugs that may sufficiently affect normal alertness are also included in this Policy.

3.4 **Submission to Testing**

- A. CACC reserves the right to require any participant to submit to and complete; breath, blood, urine, or other tests designed to determine the presence of alcohol, narcotics, dangerous drugs, illegal substances or the inappropriate use of legal substances. Such action is not subject to protest or appeal.

4. COMPETITORS AND DRIVERS

4.1 **Licensing Of Competitors and Drivers**

- A. **Grant Of Licence** - Application for and the granting of a licence shall be governed by the conditions laid down by CACC. The holding of a licence by an individual is a privilege and not a right. A license issued by CACC may, for sufficient cause, be withdrawn or suspended at any time.
- B. Every person who makes an entry for or who competes in an event held under CACC regulations shall be in possession of a current, valid competition licence of the grade required for that type of event. The discipline committee may authorise specific events or types of events for which a competition licence is not required.
- C. **Licence Fees** - For a licence to be granted by CACC, a fee shall be payable to CACC in accordance with a scale laid down from time to time.
- D. **Licensing** - For those events where licensing is required, the CACC licensing system is as follows;
 - i. Basic competition licence for each discipline.
 - ii. Any other recognized CACC or affiliated ASN territory race licence
 - iii. For solo events or rallies, any other recognized CARS rally licence

4.2 **Refusal of Licence**

- A. CACC may refuse to issue a licence and state the reason for such refusal.

4.3 **Period of Validity of Licence**

- A. Licenses shall be valid from the date of issue to the end of the current calendar year, or such other date(s) CACC may specify.

4.4 **Validity of Licence**

- A. A licence granted by CACC does not constitute a certificate of competency of the holder. No driver, who is suffering from any disability, permanent, temporary, or otherwise, which prejudicially affects the normal control of their faculties, shall compete in any event. Provided that where a driver is suffering from a permanent disability, the nature of which they have declared to CACC who have nevertheless issued a licence, such disability shall not debar the driver from competing in an event in compliance with any conditions endorsed on his licence.
- B. If the holder of a licence granted by CACC is, during the currency of such licence, disqualified from holding a licence to drive automobiles on the highways in any province or territory of Canada, then their licence granted under these GCRs shall become null and void and shall forthwith be

returned to CACC. The discipline committee may, upon application by the licensee, consider the circumstances under which the disqualification was ordered and, if it thinks fit, authorise the re-issuance of such competitor's licence.

- C. Canadians must hold a licence issued by CACC or an affiliated ASN territory. Canadians may only hold licences issued by sporting authorities of other countries after receiving written authorisation to do so from ASN Canada FIA.

4.5 Production of Licence

- A. A competitor at an event shall produce their licence on demand to an official of that event.

4.6 Medical Responsibility of Driver

- A. Any licence holder who suffers injury or illness that affects his medical fitness to participate in events shall report their injury or illness immediately to the event physician (if any) or CACC medical advisor and be re-certified by them or a physician they designate before competing in further CACC events.

4.7 Assumed Name

- A. If a licence is required in an assumed name, special application therefore shall be made to CACC, which may, if it thinks fit, issue a license in such name. A person granted a licence in an assumed name shall, so long as they hold a licence in that name, not take part in any competition except under the name shown on the licence.

4.8 Change of Driver or Automobile

- A. In a competition, change of driver or automobile shall be made only with the consent of the steward.

4.9 Driver Review

- A. The discipline committee is authorized to convene a court to review a driver's conduct, car legality, competition record, and/or other matters. Such a court shall have the power to invoke penalties as specified in these GCRs and may revoke licences. The driver shall have the right to appeal this court decision as specified in these GCRs.

5. **ORGANIZATION OF COMPETITIONS**

5.1 **Application for an Organizing Permit**

- A. To conduct a competition, an application for a permit to hold an event must be made to CACC. All permit applications will be received at the CACC office or an identified person no later than sixty (60) days (thirty (30) days for non-speed solo events) prior to any event. Late applications will be subject to penalties as laid out in Section 11.5 of this rulebook.
- B. A competition shall not be held until CACC has granted an organizing permit and has received payment. CACC may attach conditions to the granting of a permit, decline to grant a permit or withdraw a permit and state a reason for so doing.
- C. An application from an organizer, which has failed to discharge any requirements or any indebtedness to CACC in respect of previous events, will not be approved.
- D. Application for a permit to organize competitions that are part of a CACC competition is restricted to parties who are approved by CACC or are associate members of ASN.

5.2 **Conditions of Application**

- A. Event Documentation

All of the following is required in the hands of the CACC Executive 30 days prior to the event to avoid the penalties indicated below.

- i. Copy of event permit (obtained from permit co-ordinator).
- ii. Copy of insurance certificate.
- iii. Supplementary Regulations (per the General Competition Rules).
- iv. A course map demonstrating pit area flow patterns, course worker locations, chief course marshal station, timing and P.A. area, tech area and registration area.

Note: These five items must be displayed at the event scoring or registration area

- v. Performance bond monies: (currently \$100.00) to be made out to "CACC - In Trust." Failure to deliver the performance bond monies 30 days prior to the event may result in the loss of the event, at the discretion of the CACC Executive
- vi. A letter detailing the following:
 - a) The safety equipment available at your event including fire extinguishers, flags, radios, etc.

- b) A complete event schedule (timetable) c/w tech and registration, walk throughs, pre-grid and lunch breaks, etc., openings and closings.
- c) A description of how timing and scoring will be done c/w sample timing slip (if available).
- d) For solo events, a description of how course worker situations will be handled (complete with a copy of worker slip if available).
- vii. Maps to local facilities and amenities (washrooms, restaurants, stores, etc.) are recommended.
- viii. It is strongly recommended that flyers be circulated to advertise the events.
- ix. Each application will consist of the event permit application form, completed in full; event supplementary regulations including a schedule of events and entry fees; an event safety plan; an event entry form and the appropriate event sanction fee. Incomplete applications will be returned to the applicant and considered as not received.
- x. Event organizers are responsible for drawing up and publishing event supplementary regulations that need not repeat these regulations or those of a series being run, however, under no circumstances may they conflict with these regulations or those of a series.
- xi. For all events, the event safety plan will include:
 - a) A list of key personnel designated to respond to an emergency.
 - b) An equipment list for each control station
 - c) Description of medical staff
 - d) Emergency service vehicles
 - e) Mobile fire fighting equipment
 - f) Provisions for spectator first aid
 - g) Name(s) of hospital(s) to be used
 - h) A brief description of the method to be used to summon outside assistance in the event of an emergency
 - i) A detailed map showing routes to and from the event which are expected to be used by emergency vehicles
- xii. For race and other speed events the event safety plan will also include:
 - a) Name of doctor(s)
 - b) Ambulance provisions

- c) Driver rescue/extrication equipment
- xiii. The event safety plan shall be available for inspection at the event by the Steward, and its location shall be announced at the drivers' meeting.
 - xiv. Event permit applications can be made for an entire season at one time if so desired. These advance event permit applications must be accompanied by post dated cheques to cover the applicable event permit fees for each event. These cheques will be dated no later than sixty (60) days prior to the event for which they apply.
 - xv. Upon event permit application approval, an event permit will be issued to the applicant and a steward will be appointed by CACC. Once an event permit is issued there will be no changes allowed to any portion of the approved regulations without the written approval of the steward. Any unauthorized changes will be disallowed and may result in the withdrawal of the event permit and/or a fine as prescribed in the CACC GCRs.
 - xvi. Upon issuance of an event permit, the applicant will make available a supply of entry forms to CACC member clubs no later than twenty (21) days prior to the scheduled event. Failure to comply will result in the applicant waiving their right to charge any late entry fees.
 - xvii. Each event permit will reference the track inspection certificate that has been issued for the venue at which the event will be held and the applicant will be expected to adhere to any conditions attached to the issuance of that track inspection certificate. CACC will make full details of any track inspection available to the permit applicant.
 - xviii. If any of the conditions attached to the track inspection certificate are not met, fines may be imposed or the event may be cancelled by the steward.
 - xix. The applicant will supply a complete and detailed entry list to the steward prior to the start of the event with a final update no later than thirty (30) minutes after the closing of registration.
 - xx. The applicant will supply a complete set of event results to CACC and to event competitors within seven (7) days of the completion of the event. Failure to comply will result in penalties as described in Section 11 of this rulebook.

B. Unrestricted Entry

A CACC championship event shall not be limited to any specific club, marque or model of car, or type of car.

C. Classification of Entries

The Regional event may be classed under any system at the organiser's discretion. However, the organisers shall provide results conforming to the applicable CACC vehicle classification system.

D. Adverse Weather Conditions

A Regional event shall proceed without consideration of weather conditions on the day of the event unless such conditions are severe enough so as to make it unsafe to conduct the event and warrant special consideration by the Organizer and the event Steward. Such conditions may include, but are not limited to, flooding, earthquakes, etc.

E. Rescheduling

In the event that a condition in 5.2.D occurs, the organizer shall make arrangements to reschedule the event. Notice of the rescheduled event shall be given in the same manner as described in 5.1 to 5.2.

5.3 Insurance Requirements

- A. CACC requires that all events be insured for liability and participant accident in coverage and amounts established by CACC.
- B. The minimum insurance requirements for any event sanctioned by CACC are those minimum amounts as specified in the current master insurance plan of ASN Canada FIA Inc.

5.4 Postponement/Cancellation

- A. If the event is to be cancelled or postponed for any reason, CACC or its representative at their address must first be informed of the reasons for cancellation or postponement. Once cancellation is approved, all entry fees and other admission costs paid to the applicant or its agents by competitors/entrants will be fully refunded immediately or may be carried forward to the next event if requested by the competitor/entrant.
- B. If the event is cancelled or postponed by reason of force majeure the event permit and any entry fees may be carried forward to an alternate date subject to that date being approved by CACC. If a competitor is unable to attend the future event arising from these circumstances then their entry fees and any other admission costs will be fully refunded immediately.
- C. If an event is cancelled prior to its commencement, the organizer will make reasonable efforts to inform all entrants, but neither the organizer, their series promoter or CACC shall accept any responsibility for any matters arising from the cancellation. Entry fees shall be returned to those not offered any opportunity to use the marked racetrack.

5.5 Credentials for CACC Officials

- A. Organizers, as a condition of the granting of a CACC organizing permit, shall recognize CACC officials and their assistants. Vehicles, equipment and competition observers (maximum one (1) per designated flag station) shall be provided credentials and passes necessary to perform their functions.

- B. Organizers shall assure access by CACC officials to the race control centre during the running of the event.

5.6 Notice on Official Documents

- A. All event supplementary regulations, programs, entry forms and results relating to any CACC competition shall bear in a conspicuous manner the logo of CACC as well as the following announcement: "Sanctioned by CACC and affiliated with ASN Canada FIA Inc."

6. EVENT SUPPLEMENTARY REGULATIONS

6.1 Content of Event Supplementary Regulations

A. Advanced Notice

The organizer of a Regional event shall provide notice of a Regional event to all Competitors not later than one (1) month prior to the event.

B. Form of Notice

Notification shall be given by mail or other means of physical distribution and the notice shall include information on at least the time and location of the event, and the time and location of registration and technical inspection if different from the event.

C. Adequate Notice

- i. Publication of a notice of a Regional event in the official Regional Newsletter shall be deemed sufficient as long as the newsletter is received by competitors not less than one (1) month before the event.
- ii. Event organizers are responsible for preparing and publishing event supplementary regulations that need not repeat CACC GCRs and race competition regulations and the ASN sporting code, however, under no circumstance may they conflict with the above.
- iii. Event supplementary regulations, once approved by CACC, cannot be changed prior to the start of an event unless approved by the steward.
- iv. The event supplementary regulations shall contain:
 - a) The name, place and dates of the proposed competition(s).
 - b) The name, address and telephone number of the promoters and/or organizers.
 - c) An announcement, accompanied by the CACC logo; "Sanctioned by CACC and affiliated with ASN Canada FIA Inc."
 - d) A full description of the proposed competition including length and direction of the course and categories of cars eligible to compete.
 - e) The names of the event officials.
 - f) A summary of insurance coverage.
 - g) The dates and times of the schedule of activities.
 - h) The dates of opening and closing of entries and how and where they shall be made and the penalty for a late entry, if applicable, and the conditions under which entries may be refused.
 - i) The amount of the entry fee, the passes provided and the cost of additional passes to the entrants.

- j) The times and dates fixed for personnel registration and technical inspection of race cars.
- k) The location of the official notice-board.
- l) Event supplementary regulations may supplement or complement, but must not contradict, the International Sporting Code, the GCRs, or the CACC regulations.
- v. Entry forms shall contain the following:
 - a) Space for the full names and addresses of the entrant, driver(s) and crew members and the next of kin with telephone number, to be notified in case of emergency.
 - b) Space for the signature of the entrant and driver(s).
 - c) The following statement: "If an entrant, driver or crew member is under the legal age of majority, this form must be countersigned by the appropriate parent or legal guardian".
 - d) Indemnity and/or declaration as prescribed in Section 6.2 and signed by a person under the age of majority shall be countersigned by that person's parent or legal guardian whose full name and address must also be given. Space shall be provided for this purpose.
 - e) In addition, Minor's Assumption of Risk Acknowledgement Waiver, shall be signed by the competitor and by the competitor's parent or legal guardian.

6.2 Required Indemnification

- A. It is a condition of any insurance policy, whether CACC's insurance policy or otherwise, that waivers in the form specified by CACC be signed by all persons who participate in an event or who are permitted to enter areas normally closed to the public and/or paying spectators.
- B. Only printed waiver forms from CACC, ASN Canada FIA Inc., its insurers, or as specified by an alternate insurer, are permitted. The signed waiver forms must be kept in safe storage by the organizer for a period of not less than two (2) years and shall be made available to CACC upon request.
- C. Every entrant shall sign the following declaration before being permitted to take part in any competition. Such a declaration must be part of the entry form for the event:
 - i. "I have read and familiarized myself with the CACC regulations and the event supplementary regulations and agree to abide by and be bound by them."
 - ii. "I further agree to ensure that the driver nominated by me and all crew members and guests are similarly familiarized with all regulations and agree to abide and be bound by them."

- iii. "The entrant in signing this entry form and agreement and in consideration of the right to enter and compete in the event agrees to participate in the event and accept all risks. The entrant further agrees that the entrant, the driver and all crew members and guests shall each execute a release agreement prior to their admission to the event."
- D. Indemnity and/or declaration as prescribed in Section 6.2 above which is signed by a person under the age of majority shall be countersigned by that person's parent or legal guardian whose full name and address shall be given. Spaces shall be provided by the organizer on the entry form or on a separate form, for this purpose.
- E. It is hereby recognized by these regulations that the indemnities, declaration and undertaking given in Section 6.2 above may be subject to laws, statutes and regulations of the various provinces of Canada. Organizers may therefore amend the wording but not in principle, the indemnities, declaration and undertaking. Any such amendment of these forms must have prior approval in writing from CACC.

6.3 Falsification of Entry

- A. An entry containing a false or incorrect statement shall be null and void and the entrant may be deemed in a breach of these regulations and the entry fee shall be forfeited.

6.4 Event Schedule

- A. An event schedule shall contain the following:
 - i. Date of event
 - ii. Times and location of registration
 - iii. Times and location of scrutineering
 - iv. Times for each practice, warm up, qualifying and race session, as applicable.
 - v. Number of laps for each race session or total time allowed for each race session, as applicable.
 - vi. Use of proper series names for all sessions
 - vii. Times and location of any mandatory driver briefing.

7. CONDUCT OF EVENTS**7.1 Unauthorized Practice**

- A. During a competition the organizer shall not permit a driver or car, nor shall the driver or car participate in, the use of a marked race track or solo events course at any time other than during the scheduled sessions for the competition entered. The only exception shall be for specific safety reasons and only with the approval of the clerk of the course.

7.2 Practice/Testing Before an Event

- A. A driver and/or car shall not participate in the exclusive private use of a race track or solo events course within five (5) days prior to a race at that race track, determined from the scheduled day of the event.
- B. If the race track or solo events course is available for testing or practice, all entered competitors in the competition must be permitted to participate on an equal basis.
- C. It is the competitor's responsibility to determine whether or not a race track or solo events course is available for testing or practice.
- D. CACC is not responsible for any accident or injury occurring during any pre-event testing as defined herein.
- E. The scheduling of runs and/or race groups shall not be altered without the prior approval of the chief steward of the event, or in the event of *force majeure*

7.3 Technical inspection

- A. Organizers are responsible for providing, and should make obvious to the entrants, an area for the inspection of vehicles prior to course entry.
- B. Organizers are responsible for providing a means of positively indicating that vehicles have been inspected and approved for competition, and ensuring that they are not permitted to enter the course without inspection.

8. STEWARDS

8.1 Stewards

A. Requirement of Stewards

At least one CACC appointed steward should be available for all or part of each CACC sanctioned competition. A steward must be present at all championship events. It is not interpreted by these GCRs that the steward must be present for the whole of the event, but they must be present at the time and place (or places) designated for the hearing of protests

B. Assignment of Stewards

Stewards receive assignments from CACC.

C. Responsibility of the Stewards

They shall act primarily in a judicial capacity and therefore shall not incur any responsibility for the organization or execution of an event. A steward should not be a competitor at the event they are stewarding. When CACC has appointed one or more stewards, such steward, or if more than one, the steward appointed as the senior steward, shall act as chairperson of the stewards who shall act as a committee. The Senior Steward is, in particular, responsible for assigning stewarding duties, planning and holding meetings and for ensuring that the event report is prepared and submitted on time.

D. Authority of the Stewards

The steward shall be responsible for the general conduct of all sporting aspects of CACC competitions at an event, and to ensure conformity with all provisions of these regulations and relevant event supplementary regulations, and in addition shall settle any claim that might arise during a meeting, under reserve of the right of appeal.

E. The steward shall have authority in accordance with these GCRs to:

- i. Settle any protest or dispute arising during an event, subject to the right to appeal.
- ii. Assess penalties of reprimand, fine, time, distance, probation or exclusion for breaches of these regulations, the Discipline Competition Regulations and event supplementary regulations and any other instructions as outlined in Section 2.5.
- iii. Apply penalties as necessary arising from protests, appeals and disciplinary hearings.
- iv. Prohibit from competing any driver or any vehicle considered dangerous.
- v. Exclude from any one competition or from the event any driver or automobile which is considered to be ineligible to take part therein, or whom they consider guilty of misbehaviour or unfair practice.
- vi. Penalize and/or order the removal from the course and its precincts any entrant, driver, crew member or official found guilty of misbehaviour, unfair practise or who refuses to obey the order of a race official.

- vii. In case of force majeure or for reasons of safety either postpone, abandon, or stop a competition. If a competition is stopped, the steward may declare it "no contest" and arrange for it to be restarted or alternatively declare the event concluded and determine the results based on the competitors positions at that time.
- viii. Appoint a temporary substitute or substitutes to replace any steward not able to perform his duties.
- ix. Enquire into allegations of reckless or hazardous driving and, if appropriate, penalize the individual or refer the matter to CACC.
- x. Authorise amendments to the supplementary regulations for reasons of safety or force majeure.
- xi. Authorize the alteration of composition or the consolidation of heats and/or sessions.
- xii. Authorize a rerun in the case of tie runs.
- xiii. Authorize the change of driver or car.
- xiv. Authorize the modification of the program as to the position of the starting or finishing lines, race start procedures, or in any other manner, in accordance with a request of the organizer where necessary.
- xv. Authorize a change in the program where such a change affects the race event.
- xvi. Authorize the amendment of the results of a competition based on a correction by the chief timekeeper or to take into account a penalty assessed against a competitor.
- xvii. At their discretion they may reclassify a vehicle that a competitor has incorrectly classified, provided it is a case of honest error.

F. Duties of Stewards

- i. Ensures the course complies with the regulations.
- ii. Ensures that the necessary standards for protection of competitors, spectators, and property are complied with.
- iii. Ensures that all required safety equipment and personnel are present at the event.
- iv. Shall be available to all competitors one (1) hour prior to the start of the event and must remain at the event until the grievance proceedings have concluded.
- v. Shall accept inquiries that are submitted in the proper form and within the specified time limits.
- vi. Following receipt of an inquiry, the steward will normally note the time of receipt on the inquiry, return one (1) copy to the inquirer, give one (1) copy to the organiser, and retain the remaining copies.

- vii. Receives the organizer's replies to all inquiries, transmits a copy of the reply to the original inquirer, and retains the remaining copies.
- viii. Accepts protests that are submitted in the proper form and within the time limits specified and accompanied by the appropriate fee specified.
- ix. Notes the time the protest was received, return one (1) copy to the protester, and bring the remaining copies to the protest hearing.
- x. Upon receiving a protest, the steward first verifies that the protest has been properly submitted according to the GCRs. The steward then prepares a notice giving the location and time at which the protest hearing is to be held. This notice is to be posted next to the scoreboard. Notice is also to be given individually to each of the parties to the protest.
- xi. The steward conducts the protest hearing and renders a decision. If the decision is deferred, the steward may obtain such further evidence as he deems necessary, prepare his decision, and send it to the organizer.
- xii. If applicable, the steward may consider protests submitted to him by mail and then prepare a decision and send it to the organizer.
- xiii. Accepts appeals that are submitted within the specified time limits and with the specified fee, noting the date and time of receipt on the appeal, return one (1) copy to the appellant, and post one (1) copy next to the scoreboard. Within twenty-four (24) hours after the conclusion of the event, the steward should send by first class mail copies of the appeal to all discipline committee members.
- xiv. Following the conclusion of the grievance proceedings, the steward may obtain one (1) copy of each grievance, reply, and notice, to be included with his report. The steward will retain all remaining copies for sixty (60) days in case they are needed as evidence at a later appeal hearing.
- xv. Provide a detailed event report to CACC within seventy-two (72) hours of the conclusion of the event, including, but not be limited to the following:
 - a) copies of the supplementary regulations and official notices
 - b) all event qualifying results
 - c) all event race results
 - d) copies and details regarding any fines, penalties or reprimands issued or assessed, together with recommendations in respect of such cases
 - e) particulars of all protests lodged, action taken thereon,
 - f) payment on fines collected

- xvi. The report may also contain the steward's general comments on the organization of the event and the exercise of their own powers in relation thereto, and any other observations as to the conduct of the event that they consider should be made to CACC.
- xvii. The report should also contain a copy of the steward's instructions to the organizer and details of all accidents in which personal injury or property damage are believed to have occurred, detailing names and addresses of those involved.

9. OFFICIALS AND THEIR FUNCTIONS**9.1 Event Officials**

- A. The staff of officials at each event shall include, but not be limited to the following:
 - i. Chief Organizer
 - ii. Clerk of the Course
 - iii. Chief timekeeper
 - iv. Course marshals
 - v. Starter
 - vi. Scrutineer
- B. The individuals referred to in the preceding section, shall be termed "officials" and may have assistants to whom any of their duties may be delegated.

9.2 Chief Organizer.

- A. The duties of the chief organizer may include those of the clerk of the course.
- B. The chief organizer is responsible for the organisation and general conduct of the event in accordance with the GCRs, the discipline regulations, and any supplementary regulations.
- C. The chief organizer ensures that reasonable precautions have been taken with regard to spectator safety and that all spectator control measures are operational at all times. This includes course security, which is defined as maintaining control over spectator access to the course.
- D. The chief organizer is responsible for the completion of all accident report forms.

9.3 Clerk of the Course

- A. The Clerk of the Course's duties commence with the opening of the entries and conclude when the final results are posted. The clerk of the course must be present throughout all sessions in order to carry out the specified duties. In the case of a meeting comprising several competitions, there may be a different clerk of the course for each competition.
- B. In the case of all race events, the clerk of the course must hold a clerk of the course licence issued by CACC, ASN Canada FIA or the FIA.

- C. The clerk of the course is responsible for the general conduct of the meeting in accordance with these regulations, organizing permit and schedule and in particular, either directly or through delegation to:
- i. Ensure that all relevant regulations are complied with and that all the equipment needed to do so is at hand or in use as appropriate.
 - ii. Keep order in conjunction with such police authorities as have undertaken the policing of the meeting and who are especially responsible for public safety.
 - iii. Ascertain whether all officials are at their posts and report the absence of any of them to the steward.
 - iv. Ensure that all officials are provided with the information necessary for carrying out their duties.
 - v. Make arrangements to satisfy themselves that all drivers and entrants are in possession of the appropriate competition license, club membership card and medical certificate, (if applicable).
 - vi. See that any competitor who cannot produce any document necessary to prove their eligibility at a meeting may only be allowed to start with the agreement of the steward on payment of a non-returnable fine.
 - vii. Ensure that every accident or incident involving a competing vehicle is reported to the steward and Scrutineer and that the event medical officer shall be informed if any competitor is injured.
 - viii. Ensure that no competing car or vehicle, which is to give a speed demonstration at a race or speed course shall, do so without the approval of the Scrutineer and that the driver has signed the waiver of release.
 - ix. Shall control competitors and their automobiles and take appropriate action with regard to any competitor or automobile he may consider to be ineligible, undesirable, or dangerous.
 - x. Ensure that each vehicle and that, where appropriate, each competitor carries the proper credentials in accordance with the schedule.
 - xi. Report to the steward that the conditions of the permit and track licence (where appropriate) have been fulfilled before the start of the event. Before making such a report the clerk of the course or a specified designate shall inspect the course and its installations.
 - xii. Convey to the steward any proposal to modify the schedule or any report that deals with the misbehaviour of, or breach of rule by, a competitor or driver.
 - xiii. Receive any protests from competitors or drivers and immediately transmit them to the steward.

- xiv. Collect all reports from timing and scoring, scrutineering, pit observers and observers as may be necessary for the determination of the results.
- xv. Prepare or arrange to prepare a written statement of the information necessary to enable the steward to complete their reports.
- xvi. Report to the steward any competitor reported for ignoring flag signals.
- xvii. Report to the steward any driver reported by race officials for careless, reckless or hazardous driving during a session.
- xviii. Request the steward to exclude from the results a competitor for an offence for which such a penalty is specified in these regulations.
- xix. Ask the steward to impose a time penalty of ten (10) seconds for events over thirty (30) miles upon any competitor in a race meet who they consider has gained an unfair advantage, whether inadvertently or not. This regulation does not preclude such a competitor being reported to the steward for alternative penalties.
- xx. Make arrangements in conjunction with the event medical officer for medical checks in respect of drugs or alcohol to be carried out.
- xxi. Ensure that any driver of the pace car during a session holds a pace car driver's license.
- xxii. Ascertain whether all officials are at their posts and shall report the absence of any of them to the chief organiser.
- xxiii. Ensure that all officials are provided with the information necessary to carry out their duties.
- xxiv. Ensure that the correct driver is in each automobile and marshal the automobiles as necessary.
- xxv. Send the automobiles to the starting line in the correct order and, if necessary, give the starting signal.
- xxvi. May receive grievances from competitors or drivers and shall transmit them to the steward.

9.4 Chief of Timing and Scoring.

- A. At all competitions where competitors are timed there must be a chief of timing and scoring.
- B. The chief of timing and scoring is responsible for the accurate timing of vehicles. The principle duties of the chief of timing and scoring are:
 - i. Commence timing and scoring of competitions if so instructed by the clerk of the course. In the case of a handicap competition, where the handicap is applied at the start, the chief of timing and scoring is the deputy starter.

- ii. In all qualifying and race events to use only such apparatus for timing as is approved by CACC or in the case of attempts at records where it is necessary to take times within one thousandths of a second.
 - iii. To register such times as are appropriate having regard to the conditions of the competition or as required by the clerk of the course.
 - iv. To prepare and sign their reports relating to the timing that is their individual responsibility and to send them with all necessary supporting documents, in the case of a meeting to the clerk of the course and in the case of an attempt at record to CACC.
 - v. To send on request their original time sheets, laps charts and results either to the steward or to CACC.
 - vi. To communicate any times or results only to the steward and clerk of the course or in accordance with their instructions.
- C. The chief timekeeper ensures that all timekeepers are in place and ready to start timing the competition when instructed to do so by the clerk of the course.
- D. The chief timekeeper furnishes the clerk of the course and the steward any times and results they may request.
- E. The chief timekeeper maintains records of official times for all competing vehicles.
- F. Timing and scoring must not accept responsibility for ensuring the course is clear and that it is safe to permit the next competitor to start. The clerk of the course will appoint an official whose duty it shall be to notify timing and scoring when the course is ready for the next competition and ensure that timing and scoring are prepared for the next session.
- G. Timing and scoring shall be responsible to the organizing club for all the timekeeping arrangements for the event.
- H. The chief of timing and scoring will be a judge of fact in respect of timing and scoring matters at race events.

9.5 Starter

- A. The starter operates directly under the supervision of the clerk of the course. All competing drivers are under the orders of the starter, from the time the cars are placed in their starting positions ready to start, until the competition is completed and all competing cars have left the course. It is the starter's responsibility to start the competition with the starting flag and end the competition with the checkered flag. The starter may also be required under the direction of the clerk of the course to display various other flags.

- B. The starter is responsible for starting the cars off onto the course.
- C. The starter provides flagging to drivers if necessary.
- D. The starter is responsible either directly or through delegation, for staging vehicles, checking of technical inspections stickers, ensuring that the drivers are properly fastened in with seat belts and wearing helmets, and other aspects of the starting function. The starter may have assistants to help in these duties.

9.6 Scrutineer

- A. Ensures the inspection for eligibility of all cars prior to the first track session and at any other subsequent time.
- B. Reports to the clerk of the course the results of pre-race inspections and any subsequent inspections.
- C. Inspects any cars damaged during track sessions.
- D. Report to the clerk of the course any vehicle that is found not to conform to the requirements of the regulations.
- E. The Scrutineer may re-inspect any and all vehicles that may become unsafe at any time during the event and conducts technical inspections at the request of the clerk of the course.
- F. The Scrutineer shall not communicate any official information to any other person than the clerk of the course or steward.

9.7 Course Marshals.

- A. All portions of the course must be visible to at least one course marshal who can communicate through signals or by electronic means to the clerk of the course and/or the starter.
- B. Each course marshal shall be supplied with the required flag(s) by the chief organizer. These flags shall be used to communicate with the drivers while they are on the course and shall be deployed in order to ensure their maximum effectiveness.
- C. Course marshals are granted the powers of judges of fact in accordance with the duties of that position outlined in the GCRs.

9.8 Competition Observers

- A. Observers may occupy posts around the racetrack assigned to them by the clerk of the course and/or steward for purposes of reporting incidents that occur on the section of track being observed.
- B. Corner marshals may also be designated as observers.

9.9 Judges Of Fact

- A. Judges of Fact may be appointed by the steward or the clerk of the course.
- B. Starting judges point out to the steward any false starts immediately after they occur.
- C. Finishing judges declare the order in which cars cross the start/finish line.
- D. A protest may not be made against a decision of a judge of fact; however a mistake by a judge of fact may be corrected by that judge of fact with the concurrence of the steward.

10. FLAG SIGNALS**10.1 Green Flag**

- A. Used by the starter to start all track sessions and by corner marshals to indicate that the track is clear.
- B. Some races may be started by using a light system.

10.2 Red Flag at Start/Finish and At All Posts

- A. Should a decision be made to stop any track session, including a race, because of an accident or an incident, a red flag will be shown at the start/finish line and simultaneously each corner post will display a red flag.
- B. All drivers are required to come to an immediate controlled stop on the driver's right side of the race track at the next turn station. When released by an official the driver is to proceed cautiously to the pits. Overtaking is not permitted.

10.3 Black and White Chequered Flag

- A. Used by the starter to cease all track sessions. The first driver to receive this flag during a race is in most cases the winner. Racing must stop and all drivers must slow down, complete one more lap and return to the paddock or other designated area.

10.4 Black Flag

- A. With Car Number Displayed
 - i. Informs the driver to complete the current lap and stop for consultation in pit lane or at a location previously designated by the steward.
- B. With "All" Displayed
 - i. Informs the driver that a track session has been halted. Drivers shall slow down immediately, no passing and proceed to the pits.
 - ii. Cars entering the pits must remain in single file and stop in the pit lane away from the working area. If during a qualifying or race session, no work or service shall be performed on any cars until after the track has been reopened, except under the direction of the steward.

10.5 Diagonal Black And White Flag With Car Number Displayed

- A. Warns the driver of unsportsmanlike or unsafe conduct and that a penalty may be pending. Flag will only be shown once to any competitor as a warning. Any subsequent infractions will be dealt with using the black flag

10.6 Black Flag With An Orange Disk With Car Number Displayed

- A. Informs the driver of a mechanical problem likely to cause danger and to reduce speed and stop in pit lane for consultation at a location previously designated by the steward.

These three flags (i.e. 10.4, 10.5 and 10.6) may also be displayed at places other than the start line, should the Clerk of the course deem this necessary.

10.7 Yellow Flag

- A. Any yellow flag is a signal of danger of any nature at or beyond the station displaying the flag.
- B. Motionless: Take care, danger, slow down. No passing from the flag until past the emergency area. Note: A driver may encounter several yellow flags before reaching the emergency area. The requirements are the same, slow down, no passing.
- C. Waved: Great danger, slow down, be prepared to stop. No passing from the yellow flag until completely past the emergency area(s). Note: At an emergency area, there may be multiple cars involved in an incident. It is the driver's responsibility to not pass until fully past the emergency area(s).
- D. Full Course Yellow: Great danger, slow down, no passing, be prepared to get into single file behind the pace car. A full course yellow may be indicated by the displaying of doubled stationary yellow flags by each corner station. Drivers should not rely on this distinction and must exercise appropriate caution if confronted by successive stations displaying single yellow flags, either waving or stationary. Except during a full course caution, double yellow flags should not be displayed. Yellow flags should be withdrawn when the pace car lights are turned off.

10.8 Yellow Flag With Red Stripes

- A. Advise the drivers to take care. Used to indicate a slippery surface such as the presence of oil, water and/or debris on the racing surface.

10.9 Blue Flag

- A. Motionless: Another competitor is following very closely.
- B. Waved: A faster competitor is trying to overtake.

10.10 White Flag

- A. This flag should be waved, and is used to indicate to the driver that there is a much slower vehicle on the sector of track controlled by that flag point.

11. **PENALTIES**

11.1 **General**

- A. Any promoter, organizer, official, entrant, driver or other person committing a breach of these regulations and those described in **Section 2.5.A** may be penalized.
- B. Penalties will be noted in the driver competition log book for future reference.

11.2 **Breach of GCRs -**

- A. Any of the following offences, in addition to any other offences specifically referred to previously or hereafter, is a breach of these GCRs:
 - i. Bribery or attempt to bribe anyone connected with the competition and the acceptance of, or offer to accept, a bribe.
 - ii. Any action having as its objective participation in the competition of a person or automobile known to be ineligible.
 - iii. Any fraudulent proceeding or act prejudicial to the interests of CACC or of automobile competition generally.
 - iv. Reckless or unsafe driving or other driving infractions as defined in the applicable regulations.
 - v. Failure to obey directions or orders of event officials.
 - vi. Refusing to co-operate with, interfering with, or obstructing the actions of the steward or court of appeal in the performance of their duties.
 - vii. Abusive language or behaviour within the area under control of the organizing club.
 - viii. Failure to honour a cheque payable to CACC or to a CACC club or event organizer.

11.3 **Repeated Violations**

- A. Repeated breaches of these regulations are subject to an increase in severity of the penalty imposed for each subsequent occurrence.
- B. In case of incidents that involve multiple violations, consecutive penalties may be imposed.

11.4 **Penalties for Participation in Unauthorized Competition -**

- A. Any person or body who shall promote, enter for, drive in, officiate at, or in any manner whatsoever take part in, or advertise, or obtain publicity for the results of, a competition not organized or held in accordance in all respects

with these GCRs or who shall become disqualified or suspended by the governing body of any other sport recognized by FIA shall be disqualified or suspended and shall thereby forfeit their right to:

- i. Hold a competitor's or driver's licence.
- ii. Hold any official appointment in connection with CACC or in connection with any competition.
- iii. Be ineligible for participation in competitive events for such time as CACC may deem appropriate.

11.5 Imposition of Penalties -

- A. The penalties which may be inflicted are, in order of increasing severity, as follows:
 - i. Reprimand (which may be verbal or written)
 - ii. Fine
 - iii. Penalty of Time or Distance
 - iv. Probation of CACC competition privileges.
 - v. Exclusion from a competition or event
 - vi. Loss of accrued points.
 - vii. Suspension
 - viii. Disqualification
- B. Combinations of penalties may be assessed.

11.6 Sentence of Reprimand or Fine -

- A. A reprimand or a fine may be imposed by CACC or by the steward. The maximum amount of a single fine is \$10,000. A fine may be inflicted on any entrant, driver, assistant, or passenger who does not comply with the requirements of any regulation or with any instruction of the officials. A reprimand against a CACC licensed driver shall be noted in the driver's licence file as shall be any or all other penalties.

11.7 Time Limit for Payment of Fines -

- A. Fines shall become due and payable seventy-two (72) hours after their being ordered. Any delay in making payment may entail suspension for the period during which a fine remains unpaid.
- B. Failure to honour a cheque payable to CACC will result in suspension of the entrant's or driver's competition privileges until full payment of the fine, bank charges, and an additional service charge of \$50.00 has been paid.

11.8 Allocation of Proceeds from Fines -

The proceeds from all fines, forfeited protest fees, and appeal fees shall be remitted to CACC.

11.9 Penalty of Time -

A time penalty may be imposed by the steward on any driver who does not comply with the requirements of any regulation or with any instruction of the officials of the meeting. If the penalty is assessed during the running of the competition, written notice of the penalty must be given to the entrant or driver as soon as practicable. Supplementary regulations may specify the amount of penalty for certain infractions.

Time penalties in seconds, or minutes and seconds, may be imposed by the steward or by appeal proceedings. "Stop-and-go" penalties and exclusion penalties shall be considered to be time penalties.

11.10 Distance Penalty

A penalty may be in the form of one (1) or more laps. Competitors may be penalized by the steward or as a result of appeal proceedings.

11.11 Probation of CACC Competition Privileges -

Probation may be imposed by the steward or CACC for a period of no more than six (6) months. This probation may also restrict a driver to certain types of events or specify other conditions. Failure to comply with the probation is grounds for further penalties. A sentence of probation may be reviewed by CACC before the expiration of its term.

11.12 Sentence of Exclusion -

- A. A sentence of exclusion may be pronounced by the steward or by CACC and may be retroactive. Before imposing a sentence of exclusion, the steward or CACC, as the case may be, must summon the party concerned before them and afford them the opportunity of giving their own evidence. If the hearing is to be held at an event, officials must deliver written notice personally to the party concerned or the entrant. If the hearing is to be held at a later date, the summons may be delivered personally or by mail and must give reasonable notice and a reasonable opportunity for the party concerned to attend. A person, body, or automobile shall be liable to sentence of exclusion:
- i. If shown to have been forbidden by the proper authority to take part in the event, or
 - ii. Having taken any part in any competition, if shown to have been ineligible to do so, to have been eliminated therefrom, or to have been forbidden by the proper authority to participate in any award in or to be placed therein.
 - iii. If considered by the steward or the officials to be guilty of misbehaviour, unfair practice, or a violation of regulations. Any entry fee paid by or in respect of the person, body, or automobile sentenced shall be forfeited to the organizers or promoters.

11.13 Loss of Accrued Points -

Loss of accrued points may be imposed by CACC. Such loss may be recommended by the steward or CACC.

11.14 Sentence of Suspension

- A. A sentence of suspension may only be pronounced by CACC and shall be reserved for grave offences.
- B. A person, body, automobile, or make of automobile shall be subject to suspension when, for a certain period, forbidden by the proper authority to take part in any competition within the territory of CACC.
- C. Suspension shall render void any entry made for a competition taking place during such suspension and any entry fee paid or payable shall be forfeited to the organizers or promoters.
- D. Where a sentence of suspension relates to a competitor or driver, they shall immediately send their licence to CACC. The licence shall be retained by CACC until the suspension expires.
- E. Delay in handing in a licence in accordance with subparagraph (d) of this regulation shall automatically result in the extension of the suspension by a period equal to the delay.
- F. Before imposing a sentence of suspension, the party concerned must be summoned either personally, in writing, or by mail giving reasonable notice and reasonable opportunity to attend a hearing at which they will be afforded the opportunity of presenting their own evidence or calling witnesses in defence or mitigation.

11.15 Sentence of Disqualification

- A. A sentence of disqualification may be pronounced by CACC and shall be reserved for exceptionally grave offences.
- B. A person, body, automobile, or make of automobile shall be subject to disqualification when expressly forbidden by the proper authority to take part in any CACC competition whatsoever.
- C. Where the sentence of disqualification relates to a competitor or driver, they shall immediately return their licence to CACC.
- D. Disqualification shall render void any previous entry made for any competition and any entry fee paid or payable shall be forfeited to the promoters or organizers.
- E. Before imposing a sentence of disqualification, the party concerned must be summoned to a hearing either personally, in writing, or by mail giving reasonable notice and reasonable opportunity to attend a hearing at which they will be afforded the opportunity of presenting their own evidence or calling witnesses in defence or mitigation.
- F. A sentence of disqualification shall be pronounced for the violation of regulation 2.4.A.iii of these regulations.

11.16 Statement of Reasons for Suspension or Disqualification -

In notifying sentences of suspension or disqualification to CACC it shall be necessary to give its reasons for inflicting such a penalty.

11.17 Suspension or Disqualification of Automobiles

A sentence of suspension or disqualification may be pronounced on either a particular automobile or on a make or automobile.

11.18 Disciplinary Action

- A. Participants who display a disregard or repeated disregard for these regulations or those other regulations as described in Section 2.5.A or who by their conduct display unsportsmanlike behaviour are subject to disciplinary proceedings.
- B. CACC at its discretion may commence a disciplinary action at a competition.
- C. The results of a disciplinary action are final and any orders or penalties applied to a competitor are binding upon the parties.

11.19 Loss of Award -

Any competitor who may be excluded, is suspended, or disqualified in any competition shall then forfeit all rights to awards in that competition.

11.20 Amendment of Placings and Awards -

In cases of exclusion, suspension or disqualification, the steward or CACC imposing the penalty shall declare the resulting amendment to the placings and awards and they shall decide whether the next competitor in order (after those placed) shall be advanced.

11.21 Publication of Penalty

- A. CACC shall have the right to publish or cause to be published a notice stating that it has penalized any person, body, automobile, or make of automobile and, if it so desires, the reasons therefore.
- B. The person(s) or body referred to in such notice shall have no right of action against CACC or against any person publishing or printing the notice and may incur disqualification if such action is taken.

11.22 Remission of Sentence -

CACC shall have the right to remit the unexpired term of a sentence of suspension or disqualification inflicted under these GCRs on such conditions (if any) as it may deem appropriate.

12. INQUIRES**12.1 Inquiries**

- A. A steward (or another official designated for the purpose) shall be available at the event to receive written inquiries. A written record shall be made of all enquiries, including the date and time received, as well as a summary of their content. The enquiry shall then be passed to the organiser (or another official designated for the purpose) for disposition.
- B. Any inquiry from a competitor concerning their time or placing must be submitted within thirty (30) minutes of the time it was posted.
- C. Any other type of inquiry from a competitor must be submitted within thirty (30) minutes of the completion of the last official timed run.
- D. Inquiries must refer to the pertinent section of the appropriate regulations.

12.2 Replies to Inquiries

- A. The organizer's reply to an inquiry must be submitted to the steward within thirty (30) minutes of the time the inquiry was given to the organizer by the steward.
- B. The steward may grant an extension to the organizer's allowable time to reply to an inquiry in order to make it physically possible for the organizer to prepare his reply.
- C. If the steward believes that sufficient extension has been granted to the organiser, or if the inquirer so requests, he shall retrieve the inquiry from the organiser, mark it "VOID," mark the time on it, and return it to the competitor. (It should be noted that in so doing the steward voids the competitor's opportunity to have the inquiry answered by the organizer. However, in so doing, the competitor's right to protest remains unaffected.) Alternatively, where the object of an inquiry concerns a dispute between two (2) or more competitors and should one (1) or more of the affected competitors so request, the inquiry will be declared void and the procedure may be bypassed. Should this occur, the original inquiry will only be acted upon if the inquirer files a formal protest.
- D. Replies to inquiries must refer to the pertinent section of the appropriate regulations.

13. PROTESTS**13.1 The Right of Protest**

- A. The right to protest lies solely with entrant and drivers who may consider themselves aggrieved by any decision, act or omission of a promoter, organizer, official, entrant, driver or any other person connected with any competition in which they are taking part, except that there shall be no right to protest against refusal of an entry, nor where otherwise expressly prohibited by these regulations.
- B. The onus is at all times on the entrant or driver, as the protester, to establish the exact terms of the protest.
- C. The right to protest shall be predicated only on a protest being well founded. The steward shall review the submitted protest and deem them well founded or not.
- D. A well-founded protest is defined as being reasonable, logical, based on relevant facts and supported by relevant evidence.
- E. A fact is defined as something that can be proven and evidence is defined as that which supports fact, logic or reason.
- F. Protests that are deficient in reason, logic, facts or evidence may be deemed as not well founded and may be denied by the steward and the protest fee retained.
- G. Hearsay, conjecture and unsupported opinion may be considered vexatious.
- H. Protests that are deemed not well founded may also be vexatious and may be denied. In such instances the protest fee shall be retained and further penalties may be applied.
- I. Drivers must remain at a competition and be easily contacted until any protest period relating to their competition has elapsed. No substitute representation is permitted.
- J. Participants involved in a dispute or protest shall remain at the racetrack for the protest period and for any reasonable period of time beyond as may be requested by the steward.
- K. Competitors who do not comply or cannot be easily contacted, are subject to judicial proceedings and penalties being applied in their absence. In such cases where penalties are applied, the possibility of appeal is forfeited. Any penalty applied shall remain in force.

- L. Nothing in these regulations shall affect or prejudice the right and duty of any race official to make such action as deemed proper in any circumstances, regardless of whether a protest has been lodged.
- M. Decisions of any judge of fact are not subject to protest or appeal.
- N. Decisions of the steward are not subject to protest, only to an appeal.
- O. It is the protester's responsibility to understand and comply with these protest procedures and no claim for misunderstanding of any kind will be accepted.

13.2 Protest Fees

- A. The protest fee shall be \$50.00 for solo events and \$100 for race events.
- B. The protest fee must be held by the steward until the time limit for submission of an appeal has expired.
- C. Costs of the hearing may be assessed by the steward against the protesters, the protestee, and/or the organizing body.
- D. CACC will retain a portion of the protest fees for administration expenses. \$15.00 for solo events \$50 for race events
- E. The steward shall determine the disposition of all fees as follows:
 - i. In all cases a minimum of \$20.00 of a protest fee will be retained by CACC.
 - ii. If the protest is deemed to be not well founded, the entire fee will be retained by CACC.
- F. If the steward determines that a protest requires dismantling components of a vehicle to facilitate technical inspection, they may order that a reasonable teardown bond be posted with the stewards by the protester. The amount of the bond shall be decided by the steward but shall not exceed five hundred (\$500.00) dollars. If the protest is upheld, the bond shall be returned to the protester. If the protest is denied, the steward shall rule that some or all of the bond be given to the protestee. Portions of the bond not given to the protestee shall be returned to the protester.
- G. If the protest is deemed vexatious, the protester shall be deemed guilty of a breach of these regulations and shall forfeit the protest fee and may be further penalized for this breach.

13.3 Submission of a Protest -

- A. Every protest shall be made in writing, and:

- i. Specify which part(s) of these regulations, class regulations or event supplementary regulations are considered to have been violated and by whom.
- ii. Provide names of witnesses, if any.
- iii. Provide videotape evidence, if involved.
- iv. Be signed by the entrant or driver making the protest.
- v. Accompanied by the appropriate protest fee payable to CACC. Such fee shall only be returned if the protest shall be deemed well founded or if so directed by the steward judging the protest.
- vi. Delivered to the steward within the time limit specified within these regulations.

13.4 Time Limits for Protests

- A. The steward may extend a time limit, but only for reasons of force majeure. Otherwise, for a protest to be considered, it must be lodged with the steward in accordance with the following time schedule.
 - i. When the alleged ineligibility of a car, or a component of a car is apparent, within thirty (30) minutes after the end of the track session in which the alleged infraction is observed or in the case of Time Trials or Solo Events, the final timed run.
 - ii. When the alleged ineligibility is not apparent, but it is alleged that the car is performing in a manner which suggests that it is ineligible, within thirty (30) minutes after the end of the track session in which the infraction is alleged to have occurred, unless otherwise specified in series regulations, or in the case of Time Trials or Solo Events, the final timed run.
 - iii. A protest against any occurrence or irregularity while a practice, qualifying or race session was in progress, within thirty (30) minutes of the end of the track session in which the infraction is alleged to have occurred, or in the case of Time Trials or Solo Events, the final timed run.
 - iv. A protest concerning the results of a qualifying session, within thirty (30) minutes of the posting of the results of the session.
 - v. A protest concerning the provisional results of a race, within thirty (30) minutes of the posting of the provisional results of a race.
 - vi. A competitor who believes that an error has been made in the distributed results (where those distributed results are at variance with the posted results) may submit a protest concerning the error by mail. A full statement of the protest shall be sent by first class mail to the steward (accompanied by the appropriate fee) with a copy to the organiser within fifteen (15) days of the mailing or distribution of the results.

- vii. If the reply to an inquiry is unsatisfactory to a competitor or if the inquiry has been voided as above, they may submit a protest concerning the same matter as the inquiry within thirty (30) minutes of the completion of the last official timed run, within thirty (30) minutes after the time the reply was received, or within thirty (30) minutes after the time the inquiry was voided, whichever is later.
- viii. If a competitor wishes to submit videotape of an incident in support of a protest, it shall be surrendered in its original, unedited format to the Steward within thirty (30) minutes of the end of the session in which an incident is alleged to have occurred.
- ix. If a competitor wishes to submit videotape of an incident in defence of a protest, it shall be surrendered in its original, unedited format to the steward within thirty (30) minutes of the notification of the protest to the competitor.

13.5 Protest Meetings

- A. If a protest is submitted as specified, a protest hearing must be held at the conclusion of the event.
- B. Upon receiving the written protest, the steward shall verify that the protest has been properly submitted in accordance with the regulations and then post a protest notice or notify all parties to the protest.
- C. Failure of the protester to comply with all of these conditions shall result in the return of the protest without hearing and the retention of the protest fees by CACC.
- D. The number of stewards that shall judge a protest is as follows:
 - i. One or three stewards for an event.
 - ii. The above requirements are notwithstanding that a greater or lesser number of stewards may have been present for all or part of an event.
 - iii. Stewards who sit in judgement of protests must not have acted in any official capacity at the event, where executive power (other than as a steward) was a part of their office.
- E. The protest hearing shall not be held sooner than thirty (30) minutes after the notice of the hearing is posted.
- F. During the protest hearing, all persons wishing to present evidence shall be allowed to do so.
- G. Protesters at a hearing shall themselves, or with the assistance of a designated translator if language difficulties exist, state their case in person and are entitled to call witnesses and shall be responsible for the prompt availability of any witnesses called.

- H. The onus is always on the protester to properly present a protest and no claim based on lack of knowledge of these regulations, class regulations, or event supplementary regulations shall be allowed.
- I. Should a protester designate a translator for purposes of stating or arguing a protest, the words of the translator shall be deemed to be those of the protester.
- J. In the absence, or undue delay in attendance, of any party to a protest, judgement may proceed by default.
- K. A protest hearing concerning an error in the distributed results shall be held within fifteen (15) days of the steward's receipt of the protest.
- L. Following the protest hearing, the steward shall prepare a reply. The reply shall contain his decision and shall state specifically what changes are to be made to the scores as a result of the decision. Copies of the reply shall be distributed to all parties affected by the decision or otherwise concerned.

13.6 Videotape Evidence

- A. Competitors submitting videotape shall provide at the same time the means to view the videotape or the videotape shall not be allowed as evidence.
- B. The steward reserves the right to preview videotape and decide on its acceptance as evidence. This decision shall be final and binding on all parties for the purposes of a protest.
- C. Should a videotape be considered as valid evidence the competitor and/or entrant involved shall be allowed to view the videotape only in the presence of the steward or a designate.
- D. Once a videotape has been submitted as evidence it shall be impounded, whether accepted as evidence or not, until the time limit for giving notice of intention to appeal has passed and such notice has not been given.
- E. In the event that a notice of intention to appeal is given, the videotape or a copy of the original created by a method approved by CACC will be held by CACC until the appeal hearing is conducted.
- F. The steward shall have the final decision to accept the videotape and equipment to view same on. The minimum television size shall be a twelve inch (12") colour screen. Decisions of the steward are final and not subject to protest or appeal.

13.7 Protest of a Race Car

- A. Only entrants and drivers entered in an event may protest the eligibility of another car.

- B. In such cases the protest shall clearly state the exact regulation(s) alleged to have been violated and shall additionally stipulate the component(s) that are to be inspected.
- C. The protester shall be required to post a cash bond with CACC in the amount determined by the steward, which amount shall be sufficient to cover the costs of any disassembly, inspection and re-assembly by a qualified service technician.
- D. Such inspection shall be performed under the supervision of CACC.
- E. If a decision based on the inspection gives rise to an appeal by either party to the protest, the cash bond shall be retained until a final decision is made.
- F. If the car is found not to conform to these regulations or those of the class regulations, the cash shall be returned to the protester and all inspection costs shall be borne by the entrant and/or driver of the inspected cars.
- G. If the car is found to be in conformity, the protester will forfeit the cash bond to CACC to cover the inspection costs involved. Any amount remaining after payment of costs will be returned to the protester.
- H. Failure of the entrant and/or driver of a protested car to allow inspection under the terms of this regulation shall result in immediate exclusion and other penalties.
- I. A protest under this regulation may be reduced in scope by the protester, but not added to, at the time the bond is set. Once a bond is posted, the stipulated inspections must be completed, except if entirely or partially withdrawn by the protester before the inspection begins.
- J. If a protest under this regulation is withdrawn completely by the protester prior to the commencement of the inspection, the steward shall return the cash bond to the protester less an amount to be determined by the steward, but in no case shall the retained amount be less than \$50.00.

13.8 Re-Run

- A. Neither the steward nor CACC shall have the power to order a competition to be re-run.

13.9 Distribution of Awards

- A. Excepting any post race victory awards presentations, which are unofficial, distribution of awards shall not commence until after the period for protests has elapsed. When a protest which would affect distribution of awards has been lodged, distribution shall be withheld pending the decision of a protest or appeal hearing. During this time, the results of the competition shall be considered provisional.

- B. The distribution of prizes shall not commence until the results are final or unless the award winners will not be affected by any pending protests or appeals.
- C. Where a protest is lodged, the distribution of a prize must, if the entitlement to the prize may be affected by the decision of the adjudicators, be withheld until the protest has been adjudicated upon and either the results of any possible appeal arising out of such adjudication are known or the time limit for notice of appeal has expired without notice of appeal having been given. The list of awards insofar as it relates to such a prize must be declared to be provisional.
- D. If after the distribution of prizes a decision is made pursuant to these GCRs, which affects the results of a competition, any competitor to whom a prize has been awarded but who is adjudged to be ineligible therefore shall return such prize to the promoters or organizers on demand.

13.10 Distribution of Prizes

- A. The distribution of prizes shall not commence until the results are final or unless the award winners will not be affected by any pending protests or appeals.
- B. Where a protest is lodged, the distribution of a prize must, if the entitlement to the prize may be affected by the decision of the adjudicators, be withheld until the protest has been adjudicated upon and either the results of any possible appeal arising out of such adjudication are known or the time limit for notice of appeal has expired without notice of appeal having been given. The list of awards insofar as it relates to such a prize must be declared to be provisional.
- C. If after the distribution of prizes a decision is made pursuant to these GCRs, which affects the results of a competition, any competitor to whom a prize has been awarded but who is adjudged to be ineligible therefore shall return such prize to the promoters or organizers on demand.

13.11 Judgement from a Protest Hearing

All parties concerned shall be bound by the decision given, subject only to the appeal proceedings as provided in these regulations.

13.12 Publication of Judgements

CACC shall have the right to publish or cause to be published a judgment of a protest and to state the names of all parties involved. The persons or bodies referred to in such notice shall have no right of action against CACC, or against anyone printing or publishing said notice.

14. APPEALS**14.1 Request for an Appeal**

- A. Except where excluded in these regulations, an entrant or driver may submit a request for an appeal of a decision that was rendered by the steward.
- B. A request for an appeal does not mean the appeal will be allowed automatically.
- C. Appeal proceedings of CACC are designed to expedite sporting disputes in a timely and efficient manner and do not necessarily follow practises or formalities normally associated with those of the legal profession.
- D. It is the appellant's responsibility to understand and comply with these appeal procedures and no claim for misunderstanding of any kind will be accepted.

14.2 Ground for Appeal Requests

- A. The grounds for a request for an appeal are any of the following allegations:
 - i. The steward has dealt with the case using improper procedures.
 - ii. New substantial evidence and/or expert testimony relating to the case that could not have been readily available at the time of the application of the original decision by the steward.
- B. An appeal will not be granted for a repeat presentation of the original protest.

14.3 Time Limit

- A. Notice of the intention to submit a request for an appeal shall be given to the steward within one (1) hour of the verbal announcement of the steward's decision and shall be accompanied by a cheque payable to CACC in the amount of \$200.00.
- B. A request for an appeal, signed by the appellant, must be submitted in an absolutely clear and legible form; otherwise it may be denied without further action taken.
- C. A request for an appeal must be submitted to the CACC office where it must be received within seventy-two (72) hours after the submission to the steward of the notice of intention to submit a request for an appeal hearing.
- D. A request for an appeal may be withdrawn with the agreement of CACC. The appeal fee shall be returned to the appellant less a minimum of \$60.00 to cover the costs.

14.4 Effect of Requesting an Appeal

- A. Notice of request for an appeal shall not affect the validity of enforcement of any decision, penalty or sentence appealed against.
- B. The steward, if notified of intention to submit a request for an appeal, may permit a competitor to continue to participate in a competition if the matter arises during the course of an event.
- C. This decision itself is not appealable and in any event the steward shall order awards which may be affected by the outcome of the appeal to be withheld pending the outcome of a request for an appeal.

14.5 Required Submissions

- A. A request for an appeal shall only be submitted in person, by mail, courier, telegram or facsimile.
- B. A request for an appeal must contain sufficient information to allow CACC to determine how a dispute will be managed and whether or not formal appeal proceedings will take place. Failure of the appellant to provide sufficient information will result in the rejection of the appeal without a hearing and forfeiture of the appeal fee.
- C. A request for an appeal shall specify in full:
 - i. The grounds for claiming that the steward acted improperly, clearly indicating which part(s) of any regulations are considered to have been enforced in a manner that was not fair or equitable to the appellant.
 - ii. A complete description of any new evidence and/or expert testimony and how it may affect the original protest decision.
 - iii. A list of witnesses that the appellant may wish to call, a description of their involvement in the incident in questions and the general nature of their testimony.
 - iv. The request for an appeal shall bear the signature of the appellant or an authorized representative of the appellant accompanied by a letter authorizing the representative to act on behalf of the appellant and shall include the address to which communication should be sent with a telephone number and a fax phone number.
 - v. CACC reserves the right to preview any videotape submitted and decide on its acceptance as evidence. This decision shall be final.

14.6 Decision to Grant an Appeal

- A. CACC alone will decide if a request for an appeal is well founded. Should an appeal not be granted, the appeal fee will be returned less a \$20.00 administration fee.

- B. CACC reserves the right to settle any dispute that may be referred to in a request for an appeal without submitting the case to appeal proceedings.
- C. Should CACC deem that a request for an appeal is vexatious in nature, the entire appeal fee will be forfeit and further penalties may be applied.
- D. Decisions made under this regulation shall be final and binding upon the appellant and not subject to further action.

14.7 Appeal Proceedings

- A. An appeal may be handled administratively by CACC without a formal hearing.
- B. When a formal hearing is deemed necessary by CACC, an appeal chairperson will be appointed by CACC. The appeal chairperson will attempt to convene and hear the appeal no later than one (1) week after CACC's decision to grant an appeal hearing.
- C. Notice to the appellant indicating the time and place for the hearing will be given. It is incumbent upon the appellant to assemble any witness at the appointed place and time.
- D. At a formal appeal hearing the appellant may present evidence and may call witnesses. The appellant may have counsel present with the permission of the appeal chairperson, but must always present their case personally.
- E. An appellant may submit the case to the appeal chairperson entirely in writing without personal appearance.
- F. The appeal chairperson may hear evidence and witnesses in any manner deemed by the appeal chairperson to be appropriate, relevant or necessary.

14.8 Provision for Expedited Appeal

- A. CACC may arrange at its discretion the alteration of the appeal process so as to provide an expedited appeal.
- B. An expedited appeal may be dealt with by CACC immediately after a decision of the steward has been given and a notice of intention to submit a request for an appeal has been given to the steward by the appellant.
- C. The results of such an expedited appeal shall be final and binding on all parties.

14.9 Jurisdiction of Appeal Proceedings

CACC appointees to appeal proceeding shall not participate or sit in judgment if they have taken part as competitors, officials, organizers, promoters or sponsors in the competition which involves the subject of the appeal or who have been directly involved in the matter under consideration.

14.10 Judgement of Appeal Proceedings

After considering the material deemed relevant to reach a decision, an appeal chairperson shall prepare a written judgement. An existing penalty may be nullified, mitigated, affirmed, increased or a different penalty imposed. A competition cannot be rerun nor an event schedule revised.

14.11 Judgement Is Final

Appeal judgements constitute the final court of appeal to settle any dispute arising out of or in connection with a competition and no further action may be taken by the appellant.

14.12 Publication of Judgements

CACC shall have the right to publish, or cause to be published, a judgement of an appeal and to state the names of all parties involved. The persons or bodies referred to in such a notice shall have no right of action against CACC or against anyone printing or publishing said notice.

14.13 Conduct after Judgement

Any participant who, subsequent to an appeal judgement, discredits or attempts to discredit the judgement shall be subject to disciplinary action.

15. INSURANCE REQUIREMENTS

15.1 Insurance Requirements

Such amounts as may be in effect under the ASN Canada FIA Master Insurance Plan for the current competition year.

15.2 Ice Race Event Insurance Exclusions

If insurance for an ice race event has been obtained through the ASN Canada FIA Inc. master insurance policy carrier, the following exclusion is specifically in force:

"The insurance policy does not apply to **bodily injury, property damage or public liability** arising out of melting, breaking or collapsing of ice on which racing programs are staged."

The above exact wording must appear on all entry forms and event permits for ice race events sanctioned by CACC.

Member clubs are recommended to post at least one (1) sign informing everyone entering the race site of this exclusion.

16. Notes

Notes

Notes

