

Confederation of Autosport Car Clubs

# KnowledgeBase



TopicSigning a CACC Annual General Waiver (SpeedWaiver)Date CreatedMarch 21, 2022AuthorDoug Floer

#### Introduction

The Confederation of Autosport Car Clubs is required by its insurance provider to have all participants sign a release of liability (waiver). Paper waivers are not accepted by the insurer so all waivers must be signed electronically.

The waiver used by the CACC is an Annual General Waiver. Participants must sign the waiver once annually. The waiver then covers the signer's participation at CACC-sanctioned events for the balance of the calendar year.

#### Definitions

A participant is defined as anyone entering the event's restricted area including but not limited to drivers, crew and officials. The following image illustrates the distinction between restricted and unrestricted areas.



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#### Requirements

A smartphone equipped with Internet access, texting capability and a camera is strongly recommended to complete this process quickly and efficiently. While it is possible to use a desktop or laptop equipped with a camera and Internet access to complete the second phase of the signing process, a phone with texting capability will still be required to complete the first step. Steps covering both methods are provided below.

To complete the Parental Waiver, both guardians must sign the document. In the case where the child has a sole guardian, they must stipulate so during the signing process.

## **On-demand Presentation**

Participants in any CACC-sanctioned event must provide proof to the event host that they have signed the CACC waiver. This can be in the form of an endorsement on a CACC-issued competition or officials license, an image or document on the participant's device, an attachment to an event registration application or using a printed copy.

The signed waiver must also be provided in any application for a CACC Competition or Officials License. Some CACC affiliate clubs will require the waiver to be attached during a membership application or registration process for a CACC-sanctioned event which they are hosting.

Once signed, access to the waiver is provided to the signer in the form of a link sent by text message to the signer's mobile phone. Retaining the text message will allow the signer to produce the waiver for inspection by event hosts simply by clicking the link. Signers also have the option of bookmarking the waiver link or taking a screenshot of their signed waiver and saving the image as a favourite image or in an easy to access folder on their device.

The waiver is also available in full using a link that can be emailed to the signer at any time after signing. This step is highly recommended, particularly for those wishing to apply for a CACC Competition or Officials License, or who are required to attach the waiver to an online club event or membership application.

#### Procedure

- To initiate the waiver signing process, visit <u>https://waiver.caccautosport.org/</u> to be taken to the waiver signing launch page. If you are signing for yourself, enter your first name, last name and mobile phone number. If you are a guardian signing for a minor, select the "I am signing on behalf of a minor" and complete the minor and guardian information and provide mobile phone numbers for both guardians.
- 2. For individual signers, check the box confirming that you're an adult and in agreement with the privacy policy. For those signing as sole guardian, check the box indicated your sole custody. If not a sole guardian, both guardians MUST sign the wavier. Provide the name and mobile number for the second guardian.
- Touch or click "Send Waiver Links". A text message containing a dedicated signing link will be sent to the mobile phone number you provided. If signing a parental waiver, both guardians will be sent a waiver link and both must complete the signing process.



The text message that you will receive will be like the image on the right. To complete signing on the current device, simply touch or click the link provided. If you wish to complete the signing process on a different device, simply copy the link and email it to an address accessible on the other device. Note that the alternate device must be equipped with Internet access and a camera. For the purposes of this article, we will assume the signing will occur on the original device, however the instructions below apply regardless of the device you choose to complete the signing process.

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N		
	+1 (833) 670-1070 >	
	Text Message Today 11:17 AM	
Speed, it's waiver for cacc.spee	s time to e-sign the Speed Racer: <u>https://</u> dwaiver.com/s/rryInnh	

4. After opening the link in the text message, your

browser will open at the signing page. Check the box indicating your consent to the signing process and touch or click Next to continue.



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	Alle "cacc.speedw use your	ow vaiver.com" to camera?			
ſ	Don't Allow	Allow Photo			
	Next >				

6. After capturing your image, the text of the waiver is presented for your review. Scroll through the text to ensure you're in agreement with the waiver's requirements. Use your finger at the bottom of the text to enter your signature indicating your acceptance of the waiver's terms and conditions.



7. Clicking or touching Continue on the confirmation page will display the completed waiver and initiate a second and final text message to your device.



8. All participants to any CACC-sanctioned event are required on demand to produce the waiver to enter the event's restricted area. Retaining the text message and the link contained within it will give you instant access to your signed waiver when your event host requires it. It is recommended that you also use the screenshot function of your device to capture and save a copy of the signed waiver. A screenshot will be accepted as proof that you have signed the waiver.

You are strongly advised to also download a full copy of the waiver to allow you to provide it on demand in other forums, including when asked during the CACC Competition or Officials License application process or CACC club event registration or membership application.

9. To obtain a full copy of the signed waiver by email, touch or click the "Save options" in the top left corner of your waiver. Touch or click More under the "Email yourself a copy of the waiver", enter your preferred email address and touch Send.



### signature

Your confirmation page will need to be presented on event day at registration. Here are some ideas.

 Email yourself a copy of the waiver. Hide

speed@racer.com

 In the resulting email message, you'll find the "download a signed copy" link. Click this link to download the complete waiver including text and image. Save it in a safe and accessible location for future reference.

# Your registration confirmation

SpeedWaiver.com To You

1:44 PM

Send

You're all set to avoid the lines when you get to your event. When you arrive, just show the registrar this confirmation screen at:

https://cacc.speedwaiver.com/s/rryInnh

If you'd like to keep a copy of your signed waiver, you can download a signed copy at any time.