



# Confederation of Autosport Car Clubs Meeting Minutes



Type of meeting	Spring Annual General Meeting
Date and time	March 19, 2022 10:00 AM
Location	Zoom Virtual Meeting
Called to Order	10:03 AM
Attendees	CACC Executive members: David Bell, Kevin Wall, Doug Floer, Pam Stec, Giff Robb, John Elliott, Mike Kaerne, Frank Ewald, John Gillespie, Mike Bailey, Neil Gustafson. Other Members: Greg Cavouras, Hubert Kuckelkorn, Doris Gildemeister, Amanda Schuffels, Andrew Clouston, Ann Peters, Bruce Yeo, Campbell Carlyle, Gayle Baird, Gord Palmer, Jim Kurtz, Makayla Lubbers, Matt Schmidt, Mike Currie, Wade Schmidt, Mike Hawthorne, Mike Smith, Ryan Richman, Shaun Sinclair, Shawn Donald, Ray Stec, Paul Haym, Terry Hogan, Harold Manifold, Ben Wegner, Roger Solomon.

## Meeting Minutes

1. Call to order: 10:03 AM
2. Approval of Fall 2022 General Meeting Minutes – motion to accept Mike Bailey, seconded Mike Kaerne, adopted.
3. Director Director Reports
  - Autoslalom – Giff Robb
    - 2022 Autoslalom regulations approved by discipline and include small venue and racetrack.
    - New club Street Cats Car Club in Cranbrook will be hosting Autoslalom events in 2022.
    - Travel budget has been approved: \$150 per 500 km trip up to \$300 per year.
    - Regional series regulations under review. Hoping to get in place by end of April but too early to say that regional series is a go for 2022.
  - Ice Racing – Neil Gustafson
    - Held one event in 2022, well-attended.
    - No quorum for discipline meeting.
  - Karting – Shawn Donald (George Rickman absent)
    - No longer require doctor's medical for license application.
    - Working on travel allowance for defined schedule of events.
  - Officials – Mike Bailey
    - The Officials discipline adopted the requirements for obtaining a steward license as proposed by the executive steward during the discipline meeting. The Officials' licensing committee is working towards defining the requirements for the other officials licenses issued by the CACC.
  - Race – John Gillespie
    - Cherie Storms awarded the Race Drivers Performance Award.
    - Travel fund established. Criteria is that participant must travel 200 km one direction or involve a ferry trip.

- After many years, Novice Race Director Al Harvey is leaving the role and is looking for a replacement.
  - Time Attack – Frank Ewald
    - 63<sup>rd</sup> running of Knox Mountain taking place May 21 and 22.
    - Time Attack facing huge turnover. UBCSCC has folded.
    - New club Speed-Fanatics to support time attack at Mission Raceway.
    - VMSC holding final time attack event at Western Speedway on May 8.
    - Have setup travel fund for volunteers participating at Knox.
    - Will be rewriting regulations in upcoming year.
    - Looking at establishing novice requirement through one-day untimed sessions with instructor.
    - Motions approved at TA discipline meeting:
      - Drivers who participate in four or more time attack events (excluding Knox Hillclimb) may apply for \$50 reimbursement of transponder rental fees.
      - 2006 or newer convertibles with OEM rollover protection be allowed in TA events.
      - That CACC executive approve Speedy Goat as an organizing body to host TA events under the CACC umbrella.
    - Mike Kaerne – motion supporting Speedy Goat must be approved by the CACC Executive.
  - Vintage – John Elliott
    - Discipline meeting approved rolling qualifying year ahead one year.
    - BCHMR will be held on August 6 and 7.
    - Will be participating in six SCCBC race events with a vintage division.
    - Most Valuable Contributor award not selected at this point.
  - Smart Legacy Fund Committee – Mike Kaerne
    - \$500 awarded to META for updating of curriculum and help with training for Formula E race and other events.
  - Women in Motorsport – Amanda Schuffels (Calle Mirkowski absent)
    - Continue to meet monthly. Have purchased seven flags and will station at key events. Shirts and stickers to be purchased for 2022.
    - Looking for further features on women. Will be contacting CACC affiliates to further WIM Wednesday features. Cherie Storms working Formula E feature.
    - Karting cheat sheet is still outstanding.
    - Gordon Palmer – contact SIKA for help with karting cheat sheet.
4. Reports from Affiliated Clubs
- Austin Healey Owners Association of BC – Harold Manifold
    - Report attached in Appendix A.
  - Canadian Classic MG Club/Canadian XK Jaguar Registry – Shaun Sinclair
    - 208 members in combined club and host meets and drives throughout the year.
    - Dance and dinner event to be held on April 2.
  - Formula E Vancouver Racing Services Group Club – absent, no report
    - David Bell – formed to provide support services for Vancouver Formula E race.
  - Fraser Valley British Motor Club – absent, no report
  - Knox Mountain Motorsport – absent, no report
    - Frank Ewald – 2022 Knox Hillclimb has 35 drivers registered to date. Seeking volunteers. Will be hosting car show, food trucks, beverage tent, etc.
  - Motorsport Emergency Turnworkers Association – Ann Peters
    - Report attached in Appendix B.
  - Okanagan Precision Driving Association – Wade Schmidt
    - Planning on 23 Autoslalom events for 2022 (15 Kelowna, 8 Vernon) starting April 3 (Vernon) and April 8 (Kelowna)

- Okanagan Valley Japanese Roadster Car Club – absent, no report
- Southern Interior Karting Association – Shawn Donald
  - First event scheduled for April 23, 7 weekends (14 events) for 2022.
  - Approximately 30 licensed drivers.
  - Planning on adding sea can to the track. Will work with OPDA on sea can location.
  - Looking for volunteers to take over executive roles.
- Speed-Fanatics Motorsports Club – report submitted by Gary Kwong
  - “First I apologize that I’m not able to attend this spring meeting due to a schedule conflict with an event that was planned prior to knowing the date to this Spring Meeting. I’d like to tell you more about Speed-Fanatics Motorsports Club that was formed only a few weeks ago and we are delighted to have it affiliated with the CACC. Currently we have around 15 members and we are still under progress to write our website and social media pages. Our plan is to be able to host competition events in the near future; not limited to road race, endurance racing, time attack, and karting. We have discussed with the Sports Car Club of BC and are planning to work with them on hosting our first year of events during their scheduled race weekends at Mission Raceway. Our idea to form this club is to bring more varieties of events to CACC members, and to attract more people getting involved with motorsports in BC. We are open to exciting new ideas; please contact myself if you’d like to know more about the club or to get involved. We hope to be able to provide a more detailed report in the fall meeting. Thank you.”
- Sports Car Club of BC – Ray Stec
  - 231 members at this point in the season.
  - Scheduled one driver training (may host a second) with six CACC race weekends and three practice days.
  - SCCBC no longer operates road course at Mission and has become a tenant. Rental rates for 2022 have increased greatly.
  - Approaching our 70<sup>th</sup> anniversary.
- Street Cats Car Club – Makayla Lubbers
  - New club in Cranbrook planning on hosting four events on the last Sunday of the month from May through August. Many thanks to CACC and affiliates for help in getting started.
- Vancouver Mini Club – Report submitted by Rick Higgs
  - “The Vancouver Mini Club is resuming face to face indoor meetings (of the vaccinated members this month) March 16<sup>th</sup> and holding our first driving event the Pat O’Brien Rally, a fundraiser for Cardiac Care at Royal Columbian Hospital, on March 20<sup>th</sup>. We have a Spring driving weekend scheduled for late April, a fund raiser for Diabetes BC, and will switch to outdoor meetings with associated drives as the weather allows. In July, we will hold a 49<sup>th</sup> year Anniversary Picnic & White Elephant Sale with proceeds to ALS. In September, we will hold our annual Fall Escape, a 2<sup>nd</sup> weekend drive, again for ALS. We can’t canvass our Members with regard to altering the policy year for the Officers & Directors Liability cover until our general meeting on March 16<sup>th</sup>, but I suspect that it will not be an issue to have the same January 1<sup>st</sup> start dates for the Affiliation and Insurance years. Club President Ken friend and I, Club Treasurer, will campaign our Classic Minis in the ALCAN 5000 Summer Rally in late-August/early-September, 5,040 miles over 10 days - Seattle to Skagway via Telegraph Creek & Watson Lake, on to Whitehorse & Dawson City, then south to Fort Nelson, before heading into the NWT and Yellowknife via Forts Liard & Providence, then dropping south into Alberta for the finish in Jasper. Our Members are keen for the ‘new normal’ to get underway...hoping that we are actually turning the corner on the Novel Virus and its Variants.”
- Vancouver Chinese Motorsport Club – Giff Robb
  - Expect to have 300 members in 2022
  - 2022 Events Planned

- 1 Autoslalom test and tune
  - 7 VCMC Annual Cup events
  - 1 two-day Blitz event (potential regional series)
  - First two A/S events are confirmed for MRP
  - Search continues for alternate sites, one promising site.
  - 5 track/lapping days
    - 1 at Area 27
    - 2 at Mission Riverside Park
    - 1 at VIMC, Van Island
    - 1 at The Ridge, Shelton WA
  - Victoria Minis Car Club Association – Terry Hogan
    - About 30 members, have list of planned events, will do inter-club events.
    - Mini Meet West will be held in Kingston, WA July 25-29.
  - Victoria Motor Sport Club – absent, no report
  - Vintage Racing Club of BC – Mike Zbarsky (absent, no report)
    - Mike Bailey – club is working on BC Historic Motor Race preparation (Aug 6-7), invite all marque clubs to participate in Field of Dreams car display, will provide presentation of Greg Moore history.
  - Western Canadian Ice Race Association of BC – Report submitted by Bonnie Wall
    - “We currently have 27 members. In 2022, we decided to focus on one wheel to wheel ice race event for our 50th anniversary. We have not held a wheel to wheel event in approximately 5 years. The club was focusing on gaining interest through autox on ice and time attack on ice. The weather barely held up for the 50th anniversary event. We ended up having more volunteers than drivers with a short grid of 8 cars but decided to hold the event regardless. It was a wet event and the track had to be adjusted many times throughout the weekend but it was great to get together racing. It continues to be challenging to build interest in the sport, but we will continue to promote and hold events as long as we can.”
5. Executive Reports
- Executive Steward – Mike Kaerne
    - Will be hosting Steward and Clerk of the Course/Race Director training on April 30. Each club must send an attendee to train as a Steward or Clerk of the Course. Stewards will also be trained on online form for submitting steward reports.
    - New form for the submission of rule changes is available and should make process simpler.
    - Implemented rules to retain your steward and/or clerk of the course license. Now license holders must officiate at least one event each year to retain license.
    - All stewards and clerks of the course should attend the April 30 training session due to new procedures and regulations.
  - Treasurer – Pam Stec
    - Presented current profit and lost, balance sheet and 2022 budget forecast reports. Financial position is solid, money continues to aggregate in discipline accounts.
    - Motion to accept treasurer’s report and adopt the 2022 budget by David Bell, seconded by Frank Ewald. Motion carried.
  - Vice President – Kevin Wall
    - Not able to continue in the role as vice-president for personal reasons. Will still be around to help and will return in the future.
  - President – David Bell
    - CACC Accomplishments
      - Updated Autoslalom Regulations for 2022 including small venue and racetrack regulations.

- Updated and streamlined a number of processes including permit and insurance applications.
  - Thanks to the many volunteers that have contributed to ensure the operation and growth of the organization.
  - For 2022, will be bringing new clubs online and will be contributing to the success of the Formula E event.
  - ASN Canada/FIA is looking to rewrite the race regulations and have reached out to Mike Kaerne for help in doing that. Service from ASN Canada/FIA GDS has not been noteworthy.
- 6. Old Business
  - No old business
- 7. New Business
  - Waiver changes for 2022 – Doug Floer
    - StoneRidge will no longer accept paper waivers so we must move to a fully online waiver system. We currently pay SignNow for a virtual waiver service, StoneRidge is offering a free MSR-based SpeedWaiver service to the CACC. A comparison of the two systems shows the SpeedWaiver system to have advantages over the SignNow, especially with respect to the storage of and access to historical waivers. MSR has designed SpeedWaiver such that a smartphone is required to complete the waiver. Completing the waiver requires the provision of a cell phone number, to which a link is sent by text. Opening the link on the phone will initiate the signing of the waiver and includes taking a photograph to incorporate into the waiver. After evaluating the two processed, the SpeedWaiver has advantages to the organization so CACC will go that way unless significant opposition is expressed. CACC will be providing a waiver poster incorporating a QR code that clubs can post publicly at events. Scanning the QR code at an event will initiate the waiver signing process. All participants (drivers, crew, officials and anyone entering the restricted area) must sign the waiver. Spectators and those not entering the restricted area do not need to sign a waiver. Instead StoneRidge recommends club use signage to direct the public away from restricted areas.
    - Hubert Kuckelkorn – opposed if a smartphone is required.
    - Mike Bailey – will we have a link available to for signing? Is there a mechanism to ensure event participants have signed the waiver? What tools are available to event organizers?
    - Doug – as an event organizer, you are required to ensure all event participants have signed the waiver. This can be done by requiring the participants to attach a copy of their signed waiver to the event registration form. The event host can also require participants to present the waiver at the event. Anyone who signs the waiver will have a copy on their phone available through a link in the text message sent after signing was completed. Signers can take and save a screenshot of the waiver or email a link to download a copy of the waiver. All CACC license applications will continue to allow attachment of signed waivers which will be noted on the printed license. Event organizers will have access to a QR code poster that will allow the participant to quickly sign the waiver at the event.
    - Ryan Richman – are Autoslalom passengers required to sign the waiver?
    - Doug – anyone entering the restricted area including passengers must sign the waiver.
    - Ryan – concerned regarding the security concerns around one company (motorsportreg.com) storing so much of our personal information.
    - Doug – we’ve been using SignNow storing similar information for years. There is no additional information since all that’s collected is the participant’s name and a photo.

- Mike Kaerne – CACC was at the forefront of the virtual waiver and this takes it to the next step. Spectators have never been required to sign the waiver at CACC events, just participants and anyone entering the restricted area.
- Greg Cavouras – would the insurer not be in favour of spectators in the pit area, for example, signing the waiver?
- Doug – the hot pit, pre-grid and racetrack are restricted areas and require a signed waiver. The paddock is not a restricted area and doesn't require a waiver. Directional and warning signage is preferred but not required.
- Mike Kaerne – in the past, warning signage was posted at events and tickets often were printed with warning on the back.
- Greg – is the CACC required to move to this new StoneRidge waiver system?
- Doug – no, not required. We could carry on with our existing system but the StoneRidge SpeedWaiver system is a superior product.
- Ann Peters – will those that have already signed the waiver be required to sign a new waiver under the new system?
- Doug – no, waivers signed under the old system (SignNow) will remain valid for the rest of the year.
- Ann – motorsportreg.com is a US-based company so data is stored in US. What are the implications?
- Doug – No new data is being added with this new waiver process. Patriot Act has not been used to pursue a Canadian storing data in US.
- Giff – just want to confirm that you do not need a smartphone to sign a SpeedWaiver. If your desktop has a camera, you can sign a waiver.
- Doug – no, it's not easily done. The current process requires that the signer enter their name and cellphone number. A link is sent by text to the cellphone to complete the signing using the camera on the cellphone. It would be possible to copy the link to the desktop to complete the signing process but difficult for the average person.
- Mike Bailey – my understanding is that you can use anyone's cellphone?
- Doug – yes, you can but the signed waiver link is sent to the cellphone used to sign the waiver. You can then forward the link by email or text to another location.
- Insurance Period Alignment with Calendar Year – David Bell
  - There is a proposal by the executive to change the insurance year to align with the calendar year. An email was sent to all club affiliates for feedback on this change. Only two responses were received and both were favourable. Any objections from those present?
  - Ann – no objections, please be sure the rates are prorated correspondingly.
  - Doug – rate changes for the 2022 insurance period have just been received. Permit and insurance applications that were submitted under the 2021 rates but will take place in the 2022 insurance year will receive an invoice from Pam for the difference.
  - Motion to align the CACC insurance year with the calendar year (January 1 to December 31) effective April 1, 2022 by Mike Kaerne, seconded by Doug Floer. Motion carried.

## 8. Elections

- Vice-president nominations:
  - Frank Ewald nominated Ryan Richman, Ryan accepted nomination.
  - Mike Kaerne nominated Bruce Yeo, Bruce accepted nomination.
  - Discussion on potential conflict of interest of candidates representing for-profit enterprises competing with member clubs.
  - Call for vote, Bruce Yeo elected.
- Treasurer – Pam Stec willing to serve for another year.

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## Appendix A: Austin Healey Owners' Association of BC Report

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Austin-Healey Owners' Assoc. of BC

Presidents Report to CACC  
Saturday, March 19, 2022

The objectives of the Society shall be to promote interest in, the preservation of, and the enjoyment of Austin-Healey automobiles of the "100", "3000" and Sprite series or any motor vehicle produced by DMH or Donald Healey Motor Cars.

AHOABC Executive:

President  
Harold Manifold  
778-772-8501  
manifold@telus.net

Vice President  
Brian Drab  
604-940-8676  
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Secretary  
Andy Jones  
604-228-0037  
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Treasurer  
Lawrence Robertson  
604-987-9190  
sierralawrence@telus.net

Other Officers:

Past President - Kent Worden	knworden@yahoo.com
Membership - Chris Poole	christopherpoole2008@gmail.com
Wings/Website/ Communication - Brian Drab	
Face Book - Don Manning	chemainuskid@gmail.com
Events/Interclub - John Elliott	jmelliott@suncor.com
Competition - John Elliott & Ivan Lessner	a3a66614@telus.net
Regalia - Adrian Percival	adrian@askadrian.ca

We currently have 64 members, and I would expect another 10 more by early April. Membership has remained stable year over year, however, the average age of club members continues to trend upwards.

The Club plans to have one event per month of interest to members. In person meetings were replaced by Zoom meetings due to COVID restrictions. The first in person meeting in two years will be at the All British Field Meet May 21st at Van Dusen Gardens. A BBQ at the UBC University Gold Club will follow the ABFM.

The other significant event on the AHOABC calendar is the North West Meet Sept 9th - 11th at Harrison Hot Springs Resort. The North West Meet will bring together Austin-Healey owners from Western Canada and the Western United States.

Harold Manifold  
President  
Austin-Healey Owners' Assoc. of BC



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## Appendix B: Motorsport Emergency Turnworkers Association Report

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Report from META for CACC AGM on Saturday March 19 2022

Membership for 2022 to date is 18 plus 6 honorary members total of 24. We are hoping that more will renew soon and that we will have some new members this year.

Current Executive is:

President: Ann Peters

Vice President: Mike Bailey

Treasurer: Angus Glass

Secretary: Karen Clouston

2021 was a relatively good year in spite of the COVID 19 restrictions both at the track and without being able to travel to tracks in the US and further afield. In addition to another fun-filled race schedule locally, our club is looking forward to the Vancouver Formula E event in July and we hope to be able to attract more volunteer marshals through that event.

Registered as a non-profit society in 1975, and later becoming a registered charity, Motorsport Emergency and Turnworkers Association has gained national and international recognition for its competence and professionalism in all aspects of motorsport safety. It is unique in that it is a stand-alone club – most marshalls belong to a division of an existing racing organization.

However, despite our international recognition, our numbers are small and we struggle to recruit more, younger volunteers. Unfortunately there are just too many other things that appeal to the young crowd. Our only regular source of income is our membership fees and occasionally donations from generous individuals. A huge expense for our club is insurance, which costs around \$1,100 each year, \$600 for Liability insurance through CACC and another \$500 in property insurance. We are currently seeking quotes for the property insurance, but the flat rate Liability insurance is an amount that we must pay as an affiliate of CACC and applies to all clubs, not matter what size or what their source of income. We could choose to not affiliate with CACC and buy liability insurance elsewhere, but this is not a viable option as our members would like to be able to maintain the licenses they currently have, which are issued by CACC. So each year we are using our limited funds mainly to buy insurance. I am very pleased to say that we have recently had a commitment from SCCBC to donate \$500 towards our insurance. But I would like to appeal to other clubs to contribute in some way in recognition of the services that we continue to provide at each event.

Also thanked CACC for their \$500 donation towards the training and recruitment of new volunteers.